

Human Trafficking Services & Outreach

OFFICE OF CRIME
VICTIMS ADVOCACY

RFP Number: F22-31219-200
Funding Period: July 1, 2026 - June 30, 2029
Proposals Due: May 13, 2026 @ 12:00PM PST (noon)

Here is some terminology that will be helpful to review.

- Request for Proposals (RFP):
This document is the "RFP"; it provides information on the funding available, requirements, and process.
- Proposal:
The documents submitted to apply for this funding opportunity, also sometimes called an "application".
- Applicant:
The organization, agency, tribe, or governmental entity submitting a proposal.

This grant program is supported by federal Victims of Crime Act funds and state supplemental funding.

Table of Contents

Bidder’s Conference	3
Questions	4
Americans with Disabilities Act (ADA).....	4
Who is OCVA?	4
What is this application for?.....	5
When can the funds be used?.....	6
How much funding is available?	7
Who can apply?	7
What can these funds be used for?.....	7
What can these funds not be used for?	9
What are the funding requirements?	10
How will applications be reviewed?	13
What happens if Commerce updates this RFP document?.....	14
What is the timeline for this process?.....	14
Is Commerce required to grant these funds?	15
What if I have a complaint about this process?	15
When will we know if our proposal was successful?.....	15
If not successful, can we learn why we were not selected? (Debrief)	15
How can we protest the results of this RFP?.....	16
Submissions of Proposals and Due Date	18

Attachments:

- Attachment A: Proposal
- Attachment B: One Year Budget Worksheets
- Attachment C: Match Waiver Request Form

Appendices:

- Appendix A: Definition of Terms
- Appendix B: Budget Guidance & Living Wage
- Appendix C: Service Activity Examples

Bidder's Conference

A bidder's conference will be held Wednesday, April 22, 2026 @ 11:00AM PST. To attend please use this Zoom link: [Bidder's Conference](#)

A separate session specifically for tribal bidders will be held Wednesday, April 22, 2026 @ 1:00PM PST. To attend please use this Zoom link: [Tribal Bidder's Conference](#)

Attendance is encouraged but not required. The conference will end once all questions have been addressed. *OCVA is only bound by its written responses. All questions from the conference or follow-up communications will be documented, answered in writing, and added to the FAQ.*

Office of Crime Victims Advocacy (OCVA)

Proposals Due: May 13, 2026 @ 12:00PM PST (noon)

NO APPLICATIONS WILL BE ACCEPTED AFTER 12:00PM (noon) PST.

See the OCVA Grants and Funding web page at www.ocva.wa.gov for all relevant materials.

Submit applications electronically.

Email application as PDF/Excel attachments to:
OCVAggrantapplication@commerce.wa.gov

Subject Line: Agency Name - Human Trafficking Services and Outreach

OCVA cannot receive zipped files. They cannot be used for submission of applications.

Questions

The RFP Coordinator is Matthew Flores. All questions must be submitted via email.

Matthew.Flores@commerce.wa.gov

Questions will be answered directly via email. OCVA will develop a Q&A Document that will be posted on the OCVA website and updated weekly. The final update will be on Thursday, May 7, 2026. Questions submitted after this date will not be answered.

Americans with Disabilities Act (ADA)

OCVA complies with the Americans with Disabilities Act (ADA) and is committed to ensuring accessibility for all applicants. To request this application in an alternative communication or have it translated, please contact the [RFP Coordinator](#).

Who is OCVA?

The Office of Crime Victims Advocacy (OCVA) is housed within the Department of Commerce. OCVA serves as a voice within government for the needs of crime victims in Washington State. Established in 1990, OCVA serves the state by:

- Advocating on behalf of victims obtaining needed services and resources.
- Administering grant funds for community programs working with crime victims.
- Assisting communities in planning and implementing services for crime victims.

- Advising local and state government agencies of practices, policies, and priorities that impact crime victims.

See OCVA's website for more details: www.ocva.wa.gov

What is this application for?

The purpose of this grant is to fund direct support services and outreach for individuals who have experienced labor or sex trafficking, as well as individuals at risk.

Funding is available to organizations, Tribes, and Tribal Organizations with the experience and capacity to provide person-centered, trauma informed services.

This funding aims to -

- increase the availability of person-centered support and assistance (services) for victims/survivors of labor and sex trafficking
- expand awareness of available support and assistance among individuals and communities at risk, and
- strengthen the capacity of programs to conduct culturally informed outreach that improves access to services.

Programs are encouraged to incorporate lived experience in program design, outreach strategies, and service delivery where appropriate and ethical.

The priority of this funding is to support underserved populations.

Proposal Focus Areas

Labor or Sex Trafficking

To ensure effective strategies and adequate staff time to address the unique nuances of each type of human trafficking, applicants may only apply to implement activities related to either labor OR sex trafficking.

Please note:

While grantees will have a specific focus area, labor or sex trafficking, grantees may provide support and assistance to individuals who have experienced a form of trafficking that isn't their focus area on a case-by-case basis.

Service Framework

As indicated above it is expected that:

- Services will be person-centered, survivor informed, inclusive and incorporate a human rights approach to human trafficking¹.
- Applicants will demonstrate an understanding of the importance of and commitment to meeting the self-determined needs of individuals impacted by human trafficking.

Underserved Populations

Underserved populations are those who are disproportionately impacted by labor and sex trafficking due to systemic inequities and may include:

- Black/African American
- Asian
- Native Hawaiian
- Pacific Islander
- American Indian/Alaska Native
- Latine
- LGBTQ2+
- Individuals with cognitive and/or physical disabilities
- Foreign nationals
Migrants

When can the funds be used?

The project period for this RFP is July 1, 2026, through June 30, 2029.

OCVA intends to award funds for a 36-month period (July 1, 2026, through June 30, 2029).

The grants issued will be funded in one-year increments. Amendments extending the period of performance, if any, shall be at the sole discretion of OCVA.

Year One grants are anticipated to be issued for July 1, 2026 – June 30, 2027.

Grantees will be required to submit renewal budgets in spring 2027 for Year Two, and spring 2028 for Year Three grant amendments. Grants will be amended depending on the availability of funding and satisfactory compliance with the grant terms and conditions.

Later year budgets may not exceed the total awarded for Year 1. Unspent funds may NOT carry forward to be expended in later years.

¹ Human Rights Approach to Trafficking, Freedom Network, [FNUSAs-Human-Rights-Based-Approach.pdf \(freedomnetworkusa.org\)](#)

How much funding is available?

OCVA estimates that \$2,622,127 will be available for this grant program through June 2029 and anticipates awarding eight (8) contracts.

- Five (5) focused on Labor Trafficking
- Three (3) focused on Sex Trafficking

Applicants may request up to \$109,255 for each year of the three-year grant period.

Proposals that request over \$109,255 for Year One will be considered nonresponsive.

OCVA reserves the right to increase grants if the state legislature awards supplemental funding that impacts this initiative. Current funding estimates reflect the state's Conference budget and are not yet final.

Who can apply?

Eligible applicants for this RFP must²:

- Be operated by a public agency³, nonprofit organization⁴, Tribe, or Tribal organization⁵
- Demonstrate a minimum of four years of experience providing trauma informed, person-centered support, assistance and outreach to victims/survivors of human trafficking and individuals at-risk of human trafficking.
- Demonstrate a minimum of four years of experience providing services and support to an underserved population.
- Demonstrate financial support from other sources; OCVA funding is intended to supplement, not fully fund, an organization's operations.

What can these funds be used for?

Successful applicants are required to implement a trauma-informed service model to address the needs of victims/survivors of trafficking as well as individuals at-risk.

² See §94.112 <https://www.federalregister.gov/d/2016-16085/p-226>

³ **Public agency/Government Entity:** A government office or department (like a city, county, or state agency).

⁴ **Nonprofit organization:** An organization that isn't set up to make a profit, but instead serves the community (like a charity or community group).

⁵ **Tribe:** A federally recognized Native American Tribe or **Tribal organization:** An organization run by or for a Tribe, often providing services to Tribal members.

It is expected that services will be flexible, accessible and meet the unique needs and experiences of individuals impacted by human trafficking.

Services provided with this funding shall be culturally, linguistically and developmentally appropriate and available to all individuals regardless of their actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, involvement in commercial sex, income or lack of income, or the age and/or sex of their children.

OCVA respects that individuals benefit from different types of support, traditional healing and other activities to assist in their healing journey.

Healing Support

Support includes activities that individuals find healing, calming and that support their well-being, safety or physical needs. Activities may include gatherings, outdoor walks, group activities, beading and others.

Examples include (but not limited to):

- An individual who has experienced labor or sex trafficking has found that artwork helps calm them, reduces their stress and anxiety, but does not have any resources to purchase materials for artwork.
- An individual finds that nature walks with others helps them feel centered and provides them with a sense of belonging, but they don't have walking/hiking shoes and can't afford them.

Eligible Services and Expenses

Services should address the emotional, psychological, or physical needs of victims. The services, activities, and costs eligible with this funding⁶ the following areas:

- **Services** that respond to immediate needs of crime victims
Examples include crisis intervention, safety planning
- **Expenses** that respond to immediate needs of crime victims, such as emergency food, shelter, clothing and transportation
- **Services** and **Expenses** that include emotional support, identification of individual's needs, provision of information and referrals
- **Services** and **Expenses** that include mental health counseling and care, such as out-patient therapy/counseling or out-patient substance-abuse treatment

⁶ § 94.119 Allowable direct service costs, available at: <https://www.federalregister.gov/d/2016-16085>

- **Services** that include peer-support, shared experiences, emotional support, engagement
- **Services** and **Expenses** connected to the facilitation of participation in the civil and criminal justice systems and other public proceedings arising from the crime, informing individuals of their rights, informing individuals of trial dates and status of case
- **Expenses** for transportation of victims to receive services and/or to participate in criminal/civil justice proceedings
- **Expenses** for leasing an agency automobile
- **Expenses** for public awareness and education presentations
- **Expenses** for relocation and housing support

All services must be provided in Washington State.

Emergency Financial Assistance (EFA)

Various types of EFA are outlined above (as expenses). Emergency Financial Assistance is, in general, for costs related to immediate health and safety (such as emergency food, clothing, transportation, shelter).

- Successful applicants will be required to submit to OCVA a plan for providing EFA, which includes a policy and procedures on how this resource will be provided.

What can these funds not be used for?

The following services, activities, and costs, although not exhaustive, cannot be supported with this grant funding:

- Active investigation and prosecution of criminal activities
- Capital Expenses
- Compensation for crime victims
- Food/beverages for trainings, meetings and conferences
- Fundraising activities
- Lobbying and administrative advocacy
- Mortgage expenses
- Most medical costs
 - VOCA funds cannot pay for nursing home care (emergency short-term nursing home shelter as described in the VOCA Final Rule is allowable), home health-care costs, in-patient treatment costs, hospital care, and other types of emergency and non-emergency medical and/or dental treatment

- Perpetrator/offender rehabilitation and counseling
- Prevention education activities
- Property loss that is not connected to the immediate health and safety of the client
- Research and studies, including project evaluation
- System based victim witness assistance
- Transitional Housing units or facilities owned or operated by the applicant organization
- Vehicle purchase for clients
- Vehicle purchase for organizations (leasing is allowable)

[Per CFR S38.5](#), organizations may not use these funds to engage in explicitly religious activities, including activities that involve overt religious content such as worship, religious instruction, or proselytization, as part of the programs or services funded with this grant funding. Neither may organizations, in providing services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

See *Appendix C* for more information regarding these requirements.

What are the funding requirements?

OCVA encourages applicants to consider the following requirements when deciding to apply for this funding opportunity:

Services & Eligibility

- ***Programs, Tribes and Tribal Organizations that are funded will attest that they engage in practices that remove barriers to receiving services and support survivor autonomy.***
- Direct services will include an intensive case management model of providing support and assistance to victims/survivors. This model ensures that victims/survivors receive assistance in accessing a variety of resources to help in meeting their emotional, psychological and physical needs.
- Successful bidders are expected to provide all survivors access to safe shelter, advocacy services, counseling, and other assistance without exclusions based on actual or perceived sex, age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, involvement in commercial sex, income or lack of income, or the age and/or sex of their children. For those programs that by their design target a particular population (e.g., youth, gender specific) there should be procedures or policies in place to ensure access to comparable, qualified services for other survivors seeking support.

Training and Experience Requirements

Sex Trafficking Focused Grantees:

- Due to the lack of awareness, resources and support and assistance for individuals who have experienced labor trafficking and boys and men who have experienced sex trafficking, successful bidders focused on sex trafficking will be required to complete training on labor trafficking and training on boys and men and sex trafficking. Training on labor trafficking and boys and men and sex trafficking will be virtual, recommended and approved by OCVA.
- Successful bidders focused on sex trafficking will not be required to implement outreach activities focused on labor trafficking but will be expected to support and assist individuals, on a case by case basis, who may demonstrate potential indicators of labor trafficking or sex trafficking (boys and men).

Background Checks

Entities providing direct services must complete required background checks for all employees, volunteers and other persons who may have access to children, developmentally disabled persons or vulnerable adults. No one can have unsupervised access to these populations until a satisfactory background check (that meets all funding requirements) is completed and the documentation is on file. Required checks include a fingerprint search, see this site for more details: [Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors | Office of Justice Programs](#)

Confidentiality

Entities must have the capacity to adhere to the confidentiality requirements of these funds and state law. Grant recipients shall, to the extent permitted by law, reasonably protect the confidentiality and privacy of persons receiving services. This means they shall not disclose, reveal, or release any personally identifying information or individual information collected in connection with services without the informed, written, reasonably time-limited consent of the person about whom information is sought. In no circumstances may a victim be required to provide a consent to release personally identifying information as a condition of eligibility for services.

Data Collection and Reporting

Grantees must submit service and activity data through InfoNet. Data is due the 15th of the month after the end of the quarter. Grantees must submit semi-annual narrative reports.

OCVA staff conducts periodic checks for compliance with these requirements during the grant period of performance. Noncompliance may result in suspension of payments to the grantee under this grant.

Monitoring

Grant managers may conduct fiscal and/or programmatic monitoring with grantees, sometimes called site visits. These visits include discussions about grant-funded activities, the service

provider, and the community. This visit may also include verification of compliance with terms and conditions. Fiscal monitoring may include review of invoice back-up documentation.

Reimbursement Based

Successful applicants will receive a reimbursement based grant or agreement. Entities will submit invoices via an online Contract Management System. Invoices are generally submitted monthly or quarterly. A more frequent invoice submission may be approved on a case by case basis.

Uniform Guidance

All requested expenses must be necessary and reasonable as defined in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards⁷.

Volunteer Requirement

Each grantee/contractor awarded funds through this application must utilize at least one volunteer that provides or supports activities funded through this grant. There is no requirement regarding hours of volunteer time.

Crime Victim Compensation Requirement

Each grantee/contractor awarded funds through this application must agree to assist victims, as appropriate, in seeking crime victim compensation benefits.

Assistance to potential recipients of crime victim compensation benefits (including potential recipients who are victims of federal crime) in applying for such benefits may include, but are not limited to, referring to an organization that can so assist, identifying crime victims and advising them of the availability of such benefits, assisting such potential recipients with application forms and procedures, obtaining necessary documentation, monitoring claim status, and intervening on behalf of such potential recipients with the crime victims' compensation program.

VOCA Match Requirement

Grantees must provide a 20% match for the VOCA portion of their grant. Tribes are exempt from this requirement. Match Waivers are available upon request. If an applicant wishes to request a waiver of the match requirement, please see *Attachment C: Match Waiver Request Form*. Please note: requesting a match waiver has NO impact on the application's evaluation.

VOCA Prohibited Discrimination

Grantees shall comply with guidance issued by the Office of Civil Rights within the Office of Justice Programs. Cited laws collectively prohibit discrimination based on race, color, national origin, disability, religion, sex, gender, gender identity, and sexual orientation in both the delivery of services and employment practices. The Age Act also prohibits discrimination on the basis of

⁷ http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

age in the delivery of services or benefits. The Equal Treatment Regulation prohibits recipients from using federal financial assistance to engage in explicitly religious activities.

Additionally, eligibility for direct services is not dependent on the victim's immigration status.

VOCA Rule

The complete Rule is available online at:

<https://www.federalregister.gov/documents/2016/07/08/2016-16085/victims-of-crime-act-victim-assistance-program>

How will applications be reviewed?

Responsiveness

All proposals will be reviewed by the RFP Coordinator to determine compliance with the requirements and instructions specified in this RFP. Failure to comply with any part of the RFP may result in disqualification of the proposal as incomplete and/or non-responsive. OCVA will withdraw non-responsive proposals from consideration.

Disqualified applicants will be notified as to why, after the announcement of the Apparently Successful Bidders. This notification will serve as your debriefing. *Separate debriefing conferences are not applicable for disqualified, incomplete and/or non-responsive applications.*

COMMERCE reserves the right at its sole discretion to waive minor administrative irregularities.

Evaluation of Proposals

This is a competitive process. Responsive proposals will be evaluated based on the requirements stated in this RFP and any revisions issued.

OCVA will designate an evaluation team or teams with expertise in the program area(s) to review, evaluate, and score proposals. In formulating a rating, reviewers will consider:

- The strength of the rationale
- The soundness of the proposed service delivery strategy in meeting victim service needs
- How the accompanying budget aligns with the proposed service(s)
- The agency's experience and capacity to deliver the proposed services

As part of funding decisions, OCVA will also consider the following when making awards: geography and urban/rural distribution; service area and program type; activities that address needs of underserved populations; and applicants' history of performance, failure to meet deadlines, spending, and compliance with requirements from previous and current grants.

Proposals will be rated and then ranked based on the following:

- Bidder Qualifications and Experience 30 pts
- Staff Qualifications 20 pts

- Needs Assessment 20 pts
- Proposed Services 20 pts
- Budget 10 pts
 - Budget includes costs that are clearly described, reasonable and necessary for the activities in the proposal (5 points)
 - All staff on the budget Salaries page paid at or above the living wage for the county the agency is located in (5 points)
- Total Points Available 100 pts

Applicants must score a minimum average of 70 points to be considered for funding.

Please do not submit any information that was not requested, it will not be reviewed or scored.

What happens if Commerce updates this RFP document?

In the event it becomes necessary to revise any part of this funding application, amendments will be posted on the [OCVA website, grants and funding page](#). Interested applicants should check the website for any amendments prior to submitting an application. OCVA also reserves the right to cancel or to reissue the funding application in whole or in part, prior to execution of a grant.

What is the timeline for this process?

This schedule is an estimate.

Activity	Date
Issue Request for Proposals	April 8, 2026
Question & Answer period	April 8 – May 7, 2026
Bidder’s Conference	April 22, 2026 @ 11:00AM PST
Tribal Bidder’s Conference	April 22, 2026 @ 1:00PM PST
Proposals due	May 13, 2026 @ 12:00PM PST (noon)
Evaluate proposals	May 15 – May 27, 2026
Announce Apparently Successful Bidders	June 8, 2026
Negotiate grant	June 8 – June 30, 2026
Begin grant funded work	July 1, 2026

Is Commerce required to grant these funds?

This RFP does not obligate the state of Washington, Department of Commerce or OCVA to grant for services specified herein. Proposals submitted become the property of the Department of Commerce and cannot be returned. The Department of Commerce is not liable for any costs incurred by the Applicant in developing the proposal.

What if I have a complaint about this process?

Applicants may submit a complaint to COMMERCE based on any of following:

- The solicitation unnecessarily restricts competition;
- The solicitation evaluation or scoring process is unfair; or
- The solicitation requirements are inadequate or insufficient to prepare a response.

A complaint may be submitted to COMMERCE at any time prior to 5 days before the submission due date. The complaint must meet the following requirements:

- The complaint must be in writing;
- The complaint must be sent to the RFP coordinator in a timely manner;
- The complaint should clearly articulate the basis for the complaint; and
- The complaint should include a proposed remedy.

The RFP coordinator will respond to the complaint in writing. The response to the complaint and any changes to the solicitation will be posted on WEBS and the OCVA website. The Director of COMMERCE will be notified of all complaints and will be provided a copy of COMMERCE'S response. The complaint may not be raised again during the protest period. COMMERCE'S action or inaction in response to the complaint will be final. There will be no appeal process.

When will we know if our proposal was successful?

COMMERCE will notify the Apparent Successful Bidders of their selection via email upon completion of the evaluation process. Proposers who were not selected for further negotiation or award will be notified separately by e-mail.

If not successful, can we learn why we were not selected? (Debrief)

Any Applicant who has submitted a proposal and received notice that they were not selected for contract award may request a debriefing. The request for a debriefing conference must be received by the RFP Coordinator within three (3) business days after the Unsuccessful Bidder Notification is e-mailed to the Applicant. Debriefing requests must be received by the RFP

Coordinator no later than 5:00 PM, local time, in Olympia, Washington, on the third business day following the transmittal of the Unsuccessful Bidder Notification. The debriefing must be scheduled within three (3) business days of the request. *It is the applicant's responsibility to ensure they receive confirmation from the RFP Coordinator to schedule the debrief, as well as any subsequent follow-up, within the required three-business-day timeframe.*

Discussion at the debriefing conference is strictly limited to the following:

- Evaluation and scoring of that Applicant's proposal;
- Any written comments from evaluators;
- Review of Applicant's final score in comparison with the other final scores without identifying the other Applicants or reviewing their proposals.

Comparisons between proposals or evaluations of the other proposals is not allowed.

Debriefing conferences may be conducted on the telephone or by other electronic means and will be scheduled for a maximum of thirty (30) minutes.

If your application is deemed nonresponsive, you will be notified of the reason (see *Responsiveness section*). This notification will serve as your debriefing. Separate debriefing conferences are not applicable for nonresponsive applications.

COMMERCE reserves the right at its sole discretion to waive minor administrative irregularities.

How can we protest the results of this RFP?

Protests may be made only by Applicants who submitted a response to this solicitation document and who have participated in a debriefing conference. Upon completing the debriefing conference, the Applicant is allowed five (5) business days to file a protest with the RFP Coordinator. Protests must be received by the RFP Coordinator no later than 5:00 PM, local time, in Olympia, Washington on the fifth business day following the debriefing. Protests must be submitted by email.

Applicants protesting this procurement shall follow the procedures described below. Protests that do not follow these procedures shall not be considered. This protest procedure constitutes the sole administrative remedy available to Applicants under this procurement.

All protests must be in writing, addressed to the RFP Coordinator, and signed by the protesting party or an authorized Agent. The protest must state the RFP number, the grounds for the protest from the list below with specific facts and complete statements of the action(s) being protested. A description of the relief or corrective action being requested should also be included.

Only protests stipulating an issue of fact concerning the following subjects shall be considered:

- A matter of bias, discrimination, or conflict of interest on the part of an evaluator;

- Errors in computing the score;
- Non-compliance with procedures described in this procurement document or COMMERCE policy.

Protests not based on procedural matters will not be considered. Protests will be rejected as without merit if they address issues such as: 1) an evaluator's professional judgment on the quality of a proposal, or 2) COMMERCE'S assessment of its own and/or other agencies' needs or requirements.

Upon receipt of a protest, a protest review will be held by COMMERCE. The COMMERCE Director or an employee delegated by the Director who was not involved in the procurement will consider the record and all available facts and issue a decision within ten (10) business days of receipt of the protest. If additional time is required, the protesting party will be notified of the delay.

In the event a protest may affect the interest of another Applicant that also submitted a proposal, such Applicant will be given an opportunity to submit its views and any relevant information on the protest to the RFP Coordinator.

The final determination of the protest shall:

- Find the protest lacking in merit and uphold COMMERCE'S action; or
- Find only technical or harmless errors in COMMERCE'S process and determine COMMERCE to be in substantial compliance and reject the protest; or
- Find merit in the protest and provide COMMERCE options which may include:
 - Correct the errors and re-evaluate all proposals, or
 - Reissue the solicitation document and begin a new process, or
 - Make other findings and determine other courses of action as appropriate.

If COMMERCE determines that the protest is without merit, COMMERCE will enter into a contract with the Apparent Successful Bidder(s). If the protest is determined to have merit, one of the options above will be taken.

Submissions of Proposals and Due Date

Application Due: May 13, 2026 @ 12:00PM PST (noon)

NO APPLICATIONS WILL BE ACCEPTED AFTER 12:00PM (noon) PST.

See the OCVA Grants and Funding web page at www.ocva.wa.gov for all relevant materials.

Submit applications electronically.

Email application as PDF/Excel attachments to:
OCVAGrantapplication@commerce.wa.gov

Subject Line: Agency Name - Human Trafficking Services and Outreach

OCVA cannot receive zipped files. They cannot be used for submission of applications.

Proposals received after the deadline will not be accepted or considered.

It's the applicant's responsibility to ensure their proposal is submitted on time. Commerce is not responsible for email issues on the applicant's end, though exceptions may be made if Commerce's email system is at fault.

Applicants will receive an email confirming their submission. This email does not mean the applicant meets eligibility requirements or that the proposal is complete. If you don't get a confirmation email within two days of your submission, it's your responsibility to contact the RFP coordinator right away to resolve any email issues.

To avoid disqualification, submit your proposal well before the deadline. Last-minute submissions often lead to issues, and most past disqualifications were due to late submissions. Once submitted, all proposals and supporting documents become the property of Commerce and will not be returned.