

National Park Service

**Notice of Funding Opportunity**

FY2024 Historic Preservation Fund - Tribal Heritage Grants

Funding Opportunity Number

P24AS00549

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## BASIC INFORMATION

**Announcement Type:** Initial

**Funding Opportunity Number:** P24AS00549

**Assistance Listing Number(s):** 15.904

**Estimated Total Program Funding:** \$600,000

**Expected Number of Awards:** 15

**Award Ceiling:** \$75,000

**Award Floor:** \$15,000

**Cost Sharing Required?**

No

**Closing Date for Applications:** 02/27/2025

Electronically submitted applications must be received no later than 11:59 PM, ET, on the listed application due date.

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by the date above. Applicants are encouraged to submit the application well before the deadline.

Application preparation time may take several weeks. Start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified after the selection process.

**Have Questions?**

All questions should be directed to [STLPG@nps.gov](mailto:STLPG@nps.gov) or to our voicemail line at 202-354-2020.

**Executive Summary**

The National Historic Preservation Act authorizes grants to federally recognized Tribes for cultural and historic preservation projects. These grants assist Tribes, Alaskan Natives, and Native Hawaiian Organizations in protecting and promoting their unique cultural heritage and traditions.

From the beginning, the program has been shaped by Tribes. It focuses on what they are most concerned about protecting: Traditional skills, oral history, plant and animal species important in tradition, sacred and historic places, and the establishment of tribal historic preservation offices.

## ELIGIBILITY

### Eligible Applicants

Native American tribal governments (Federally recognized)

Native American tribal organizations (other than Federally recognized tribal governments)

Others (see text field entitled "Additional Information on Eligibility" for clarification)

### Additional Information on Eligibility

This funding opportunity is limited to Federally-recognized Tribes, Alaska Native Villages/Corporations (Tribes), and Native Hawaiian Organizations, as defined by 54 USC § 300309, 54 USC 300313 and 54 USC 300314.

### Excluded parties:

Sites or collections owned or leased by the NPS, or in which the NPS holds a property interest are not eligible for funding.

### Cost Sharing Requirement

#### Cost Sharing Required?

No

## GET READY TO APPLY

### Required System Registrations

#### Unique Entity Identifier and SAM.gov Registration

Before applying, all **applicants** except individuals applying as a natural person **must be registered in SAM.gov**. During the SAM.gov registration the entity will obtain their Unique Entity Identifier (UEI).

**The SAM.gov registration process can take several months. If your organization is not already registered in SAM.gov, begin the registration process as soon as possible.**

**To register in SAM.gov**, go to the [SAM.gov website](#) and use the available resources to complete registration.

- **Financial assistance registrants** must review and certify compliance with the SAM.gov “Financial Assistance General Representations and Certifications”.
- **Already registered?** You already have a Unique Entity ID. Before applying, check that your “Financial Assistance General Representations and Certifications” on SAM.gov is complete. Remember to renew your registration every year to keep it active while you have an award or application in progress. You can update your registration whenever you need, including during renewal.
- **Need help?** For additional information and contact information on the [SAM.gov Help page](#).

**Refer to Attachment – Submission Instructions & Tips.**

**GRANTS.GOV**

This program accepts application through [Grants.gov](https://www.grants.gov) so once you receive your UEI return to Grants.gov to [register](https://www.grants.gov) with Grants.gov. Please allow for 30 days to register and set up a Workspace in Grants.gov. See [Submission Instructions](#) section below for additional details.

## PROGRAM OVERVIEW

### Program Goals

- To protect and preserv cultural heritage and traditions for Tribes, Alaskan Natives, and Native Hawaiian Organizations.

### Program Description

The National Historic Preservation Act authorizes grants to federally recognized Tribes for cultural and historic preservation projects. These grants assist Tribes, Alaskan Natives, and Native Hawaiian Organizations in protecting and promoting their unique cultural heritage and traditions.

Tribal Heritage Grants are funded by the Historic Preservation Fund (HPF) and administered by the National Park Service (NPS). This competitive grant program provides grants to assist Indian Tribes, Alaskan Natives, and Native Hawaiian Organizations. Matching share is not required, but preference will be given to applications that show community commitment through non-federal match and partnership collaboration.

Projects should fit one of the categories listed below. If a project overlaps more than one category, select the dominant category.

1. Locating and identifying cultural resources
  1. Survey and inventory of historic or significant places
  2. Survey of traditional skills and information
2. Preserving a historic property listed or eligible for listing in the National Register of Historic Places
  1. Project planning (plans and specifications for preserving a structure or site)
  2. Repair work to preserve a specific historic structure or site
3. Comprehensive preservation planning
4. Oral history and documenting cultural traditions
5. Training and education for building a Historic Preservation Program
6. Cultural and historic preservation interpretation and education

Awards made under this opportunity are not infrastructure projects and therefore do not fall under Buy America preferences.

### Legislative Authority

- 54 USC §302907 (Grants to Tribes)
- 54 USC 301 et seq. (National Historic Preservation Act)
- Consolidated Appropriations Act of 2024, enacted as Public Law 118-42

Federal Regulations: 2 C.F.R. § 200, 2 C.F.R. § 1402

## Type of Award

Projects will be funded through:

### Funding Instrument

G (Grant)

## PREPARE YOUR APPLICATION

### Applications Content and Format

#### Application Documents

Applicants must submit the following forms with their application as specified below. Instructions for accessing and submitting application forms are provided in the [Submission Instructions](#) section of this document below. For instructions on completing form fields, see the form instructions on the [Grants.gov Forms Repository](#).

| Forms/Assurances/Certifications   | Submission Requirement                 |
|---|--|
| SF-424, Application for Federal Assistance<br>Note: For applicants requesting more than \$100,000 in Federal funds, the Authorized Representative's signature (or electronic equivalent) on the Application for Federal Assistance form also represents their certification of the statements in <a href="#">Appendix A to 43 CFR 18-Certification Regarding Lobbying</a> | Required from all applicants           |
| SF-424A, Budget Information – Non-Construction Programs   | Required for non-construction projects |
| SF-424C: Budget Information – Construction Programs   | Required for construction projects     |
| Project Abstract Summary (OMB 4040-0019). Must include, in plain language: <ul style="list-style-type: none"><li>• Award purpose,</li><li>• Activities to be performed,</li><li>• Expected deliverables or outcomes,</li><li>• Intended beneficiaries,</li></ul> Subrecipient activities (if known or specified at time of award)   | Required from all applicants           |

**See pages 8 and 16 for other required documents and program requirements.**

#### Project Narrative

- Project descriptions must address each of the evaluation criteria and applications will be reviewed against this rubric as part of the merit evaluation process. NPS will evaluate and consider only those applications that separately address each of the criteria listed in the NOFO.

- A suggested Project Description Worksheet format is included under the “Related Documents” tab on grants.gov which includes all character limits.

### **Budget Narrative**

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary
- Compliant with [2 CFR §200 Subpart E](#) cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to 2 CFR 200.414(f).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).

This program has a mandated cap on indirect costs or approved rate deviation.

The Historic Preservation Fund has a statutory cap of 25% administrative plus indirect costs for the total project budget.

Administrative costs are defined as: Allowable, reasonable, and allocable costs related to the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting), general administrative salaries and wages (grant administration, personnel, property management, equal opportunity) and other “overhead” functions (general legal services, general liability insurance, depreciation on buildings and equipment, etc.) not directly attributable to specific program areas identified in the grant agreement. All administrative costs reported must be absolutely necessary for project and/or program implementation, such as the cost items identified in the final grant agreement or items otherwise approved in writing by the NPS Awarding Officer (AO).

### **Other Required Information**

Conflict of Interest and Unresolved Matters Disclosures: If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide sufficient information to support a program determination of significance per [2 CFR 1402.112](#). Refer to [2 CFR 200.112](#) Conflict of Interest and [2 CFR 200.113](#).

### **Overlap or Duplication of Effort Statement:**

Applicants must state in their application if the activities, costs, or time commitment of key personnel proposed in this application overlap with those in any other Federal proposal or award or not. If no overlap exists, include a statement to that effect. If any overlap exists, provide:

- Activities: Description any overlapping activities.
- Costs: Description of any overlapping costs.
- Time: Description of any overlapping key personnel time.
- A copy of any overlapping or duplicative proposal submitted to any other potential funding entity.
- Details on when any overlapping proposal was submitted, to whom, and the expected date of the funding decision.

All application information and documentation can be found on grants.gov. All application materials, including photographs, become the property of the National Park Service and may be reproduced by NPS without permission but with appropriate credit given for any such use. Additional materials not specifically requested by NPS, and materials sent separately from the application, will be discarded.

## A full application consists of:

**Documents 1 through 7 will be available within the “Manage Workspace” Page**

1. SF-424 (Application for Financial Assistance)
2. SF-424A (Budget Information for Non-Construction Programs)
3. SF-424B (Assurance for Non-Construction Programs)

**\*Please note: ALL applicants must fill out the SF-424A and SF-424B, they are mandatory for all grant applications.**

4. SF-424C (Budget Information for Construction Programs), if applicable
5. SF-424D (Assurance for Construction Programs), if applicable
6. Project Abstract Summary
7. Attachments Form

**Documents 8 through 10 can be found on the “Related Documents” tab within the Grants.gov opportunity.**

8. Project Description Worksheet
  9. Project Images Worksheet
  10. Budget Justification Worksheet
- Must contain:
    - Statement of Overlap of Federal Funds
    - The following financial questions must be answered:
      - Do you have policies and procedures in place that meet the financial management standards in 2 CFR 200.302? NPS may ask for copies of policies if selected for funding.
      - Do you have a single audit and was it submitted to the Federal Audit Clearinghouse? If no, do you have another type of audit or other annual financial statement?



11. Tribal Resolution

12. Indirect Cost Rate Agreement or De Minimis Indirect Cost Rate (Submit if applicable, see below)

There is no required sequence or naming convention for attaching items to the Attachments Form, though titles should be clear.

### **Project Images Worksheet**

- Provide photos of the potential affected context/sites/districts.
- Photos should show current conditions and immediate threat.
- May also be elevations, plans, or other images
- Color or black and white photos are both accepted
- Photographs should clearly show the community/context and the entire historic site/tradition involved in the project (outbuildings, district, landscape features, etc).
- For physical preservation projects, ensure you include one current photo of each side of the property as well as one current overall photo at a minimum
- A suggested Project Images Worksheet format is included under the “Related Documents” tab on grants.gov which allows for 19 images to be uploaded in one document.

### **Letter of Owner Consent, if applicable**

- If your project is conducting work on, or preparing a National Register nomination for a property and the owner is different than the applicant, then the applicant **must** include written permission from the owner to complete the project **and** any applicable easements or covenants with the application. If this is anticipated as part of the project, indicate the plan for obtaining this owner consent as part of the project.
- The Letter of Owner Consent must be submitted with the application, signed no earlier than 60 days before the application due date, and pertain to and be included with this particular application.
- Previous letters of owner consent will **not** be accepted.

### **Letters of Support, if applicable**

- Letters of support should be submitted if defining specific partner involvement, support, or matching funds. These letters **must be submitted with your application via grants.gov** as part of the attachments form. Letters received in any other manner may not be considered. All letters must be addressed to: Megan Brown, Chief of State, Tribal, Local, Plans & Grants, National Park Service.
- **DO NOT mail/send separately.** They **MUST** be submitted with your application. Letters not submitted via grants.gov may not be considered. This applies to Congressional letters of support as well, a copy must be included with your application.

If being considered or selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to: (a) Other budget information (b) Financial capability (c) Evaluation of risk (d) Name and phone number of

the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 C.F.R. § 17)

## SUBMISSION REQUIREMENTS AND DEADLINES

### Address to Request Application Package

All application materials are available on [grants.gov](https://grants.gov).

### Submission Dates and Times

**Closing Date for Applications:** 02/27/2025

### Closing Date Explanation

Electronically submitted applications must be received no later than 11:59 PM, ET, on the listed application due date.

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by the date above. Applicants are encouraged to submit the application well before the deadline.

Application preparation time may take several weeks. Start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified after the selection process.

### Submission Instructions

#### Apply Through Grants.gov

To apply through [Grants.gov](https://grants.gov), please follow the instructions in the [Quick Start Guide for Applicants](#). Before applying, ensure that at least one person at your organization is registered and has the Authorized Organization Representative (AOR). Only the AOR can submit the application. If you need more users, they must create their own Grants.gov account. Follow these steps below to apply:

- *Create a Workspace:* Creating a workspace allows you to complete it online and route it through your organization for review before submitting.
- *Complete a Workspace:* Invite participants to the workspace so you can collaborate on the application. Required applications forms are included in the Grants.gov Funding Opportunity Package and can be completed in the Workspace, unless noted otherwise in the Required Forms table above. Check for errors before submission.
- *Submit a Workspace:* An application may be submitted through workspace by clicking the Sign and Submit button on the Manage Workspace page, under the Forms tab
- *Track a Workspace Submission:* After successfully submitting a workspace application, a Grants.gov Tracking Number (GRANTXXXXXXXX) is automatically assigned to the application.

The system generates a date and time stamp and sends it to the applicant's AOR via email as proof of submission. Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password-protect any files. Only registered individuals in SAM as both a user and an AOR can submit applications. Please allow 30 days to register in Grants.gov.

**Application System Technical Support:** For Grants.gov technical registration and submission, downloading forms, and application packages, contact Grants.gov Customer Support at 1-800-518-4726 or by email at [Support@grants.gov](mailto:Support@grants.gov).

## APPLICATION REVIEW INFORMATION

### Eligibility Review

During the eligibility review, the application is checked for timely submission, completed packages (see [Application Documents](#) above) and alignment with the requirements of this announcement. The Federal agency may remove an application if it does not pass the eligibility review.

Eligibility review will ensure if applications meet requirements for eligible applicants, complete applications, and eligible project types. Failure to meet one of these requirements will remove the application from review. All incomplete and ineligible applicants will be notified of decisions once the review and approval process is complete.

If an applicant selected for funding hasn't finished their SAM.gov registration (see [2 CFR 25.200](#) and [2 CFR 25.110](#)) when the federal agency is ready to make an award, we may decide that the applicant is ineligible for the award and choose to grant it to someone else. Please refer [2 CFR 25.205](#) for more information.

Prior to making an award, the DOI checks the anticipated recipient and their key project personnel against the current list of prohibited or restricted persons or entities in the System for Award Management (SAM.gov) Exclusions database. We are prohibited from making an award if a recipient or any key personnel are found ineligible, prohibited, restricted, or otherwise excluded from receiving or participating in an award, as their ineligibility condition applies to this program.

If removed from consideration for ineligibility, the Federal agency will notify the applicant in writing.

### Merit Review

#### Cultural and/or Historic Preservation Issue and Need - 20 Points

1. How does this project address a critical cultural or historic preservation issue for the Tribe?
2. Discuss how the project is the next logical step towards long-term preservation of the resource(s).

#### Feasibility - 50 Points

Are the project objectives and activities reasonable and achievable in terms of:

1. **Time** - Is there enough time allotted to each task and activity? Do you have qualified people to carry out the project? Demonstrate how you will successfully complete the project within the given timeframe (2-3 years) and resources while meeting all federal requirements and guidelines. List and describe all tasks and their projected results. Provide a detailed timeline for the work and budget justification, using the form provided, for all project costs to show why costs are necessary, reasonable, and

allowable. Your proposal should include a brief description of project personnel, including brief resumes or position descriptions. If a project director has not yet been selected, indicate the type of skills, abilities, and experience that will be required.

2. **Work plan** – Are the project objectives, activities, and desired results (products) well-designed, necessary, and achievable?
3. **Budget** - Are all budget items justified as being necessary and explained in the narrative description? If contributions are being provided by the Tribe or outside sources, they should be shown in the submitted budget. Are all costs defensible and reasonable?

### Commitment - 10 Points

1. Is there a demonstrable commitment to the project by the Tribe?
2. Is the Tribe donating any funds, staff time, and overhead/indirect costs?
3. Describe how community members or the public will be actively involved, and how the project will meet the goals of relevant state, tribal, or local historic preservation plans. The specific goal(s) and plan(s) should be identified.

### Long Term Impacts- 30 Points

1. Will there be a lasting impact and benefit to the Tribe if this project is successfully completed? Extra consideration may be given to projects with cross-generational involvement, educational results, or those with maintenance plans for historic resources.
2. Describe the public-private partnerships and community engagement involved in the project and how these partnerships will sustain and continue to support the resource(s) after the grant project is complete.

### Review and Selection Process

This program reviews proposed budgets to ensure:

- figures are correct
- estimated costs are necessary and reasonable and clearly linked to project narratives
- avoid obviously unallowable costs
- identify costs requiring prior approval
- ensure indirect cost rates are applied correctly
- confirm cost sharing requirements are reflected in the budget.

This program reviews applications for potential overlap or duplication between the proposed project and any other funded or proposed project. Depending on the circumstances, DOI may choose to not make an award.

#### b. Comprehensive Merit Review

All applications that satisfactorily pass the initial review will be eligible for the Comprehensive Merit Review. Each criteria element will be scored on the following point scale with the suggested range:

|             |             |             |             |  |
|-------------|-------------|-------------|-------------|--|
| Description |             |             |             |  |
| Criterion 1 | Criterion 2 | Criterion 3 | Criterion 4 |  |

|    |    |    |    |                |
|----|----|----|----|----------------|
| 20 | 50 | 10 | 20 | Superior       |
| 15 | 40 | 8  | 15 | Good           |
| 10 | 30 | 6  | 10 | Satisfactory   |
| 5  | 20 | 4  | 5  | Marginal       |
| 2  | 10 | 2  | 2  | Poor           |
| 0  | 0  | 0  | 0  | Not Acceptable |

The scoring of each criterion must be based on the strengths and weaknesses of the application materials. To assist in assigning an appropriate score, the following will be used as a guideline:

| <b>Rating</b>  | <b>Descriptive Statement</b>  |
|----------------|---|
| Superior       | Applicant fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the Government's performance requirements, and demonstrates no weaknesses.  |
| Good           | Applicant fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting the Government's requirements, and demonstrates only a few minor weaknesses.                                |
| Satisfactory   | Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains weaknesses and/or a number of minor weaknesses.             |
| Marginal       | Applicant addresses all aspects of the criterion and demonstrates the ability to meet the Government's performance requirements. The Application contains significant weaknesses and/or significant minor weaknesses. |
| Poor           | The likelihood of successfully meeting the Government's requirements. Significant weaknesses are demonstrated and clearly outweigh any strength presented.  |
| Not Acceptable | Applicant does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet the Government's requirements.   |

**c. Selection**

The Selection Official may consider the merit review recommendation, program policy factors, and the amount of funds available to select applications for funding. All proposals for funding will be considered using the criteria outlined above.

**d. Discussions and Award**

The Government may enter into discussions with a selected applicant for any reason deemed

necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the applicant is capable of complying with the requirements of DOI Financial Assistance Regulations, and/or (3) additional specific terms and conditions are required. Failure to satisfactorily resolve the issues identified by the Government may preclude award to the applicant.

## **Risk Review**

Prior to making an award, the program assesses the risk posed by the applicant per [2 CFR 200.206](#). If an award will be made, the program may apply special conditions corresponding to the risk assessed. For awards over the simplified acquisition threshold (currently \$250,000), the program reviews eligibility and financial integrity information in the applicant's SAM.gov records per [2 CFR 200.206\(a\)](#). The program also assesses financial management capabilities, project delivery experience, staffing resources, past performance, administration and reporting compliance records, and overall project complexity and potential challenges.

## **AWARD NOTICES**

Notices of Federal Award are sent electronically via GrantSolutions or e-mail. These notices outline the terms, conditions, and payment instructions per [2 CFR 200.211](#). The Notice of Federal Award signed by an authorized Grants Officer is the legal instrument obligating financial assistance to a recipient. Any other prior notice is not an authorization to begin work. If the program allows pre-award costs per [2 CFR 200.458](#), beginning performance before receiving a Notice of Federal Award is at the applicant's own risk.

**Anticipated Project Start Date:** 08/01/2025

**Anticipated Project End Date:** 08/01/2027

Upon being selected for the award, successful applicants will receive notification of the selection of their application for funding. NPS anticipates funding notifications to the applicants selected for award around 6 months following the application deadline. A notice of selection is not an authorization to begin performance on an agreement. This notice will detail the next steps in the awarding process.

The non-Federal Entity's proposal, including all representations of capability, proposed approaches (including those of subgrantees), and other specific undertakings upon which the non-Federal Entity was evaluated (see Section E), also shall form the basis of award. Accordingly, these are terms and conditions (see below) for which the non-Federal Entity will be held responsible.

Work cannot begin before the non-Federal entity receives a fully executed copy of the grant agreement through Grant Solutions by the Financial Assistance Awarding Officer. Any pre-award costs incurred prior to the receipt of a fully executed copy of the grant agreement or written notice signed by a Financial Assistance Awarding Officer authorizing pre-award costs, is at the applicant's own risk.

Organizations whose applications have not been selected will be advised as promptly as possible.

## **POST AWARD REQUIREMENTS AND ADMINISTRATION**

## Administration and National Policy Requirements

For award administration and national policy requirements, see the [DOI Standard Terms and Conditions](#). Infrastructure projects require the use of American iron, steel, manufacture products, and construction materials per [2 CFR 184](#).

<https://www.nps.gov/subjects/historicpreservationfund/terms-and-conditions.htm>

## Reporting

The recipient's Notice of Award will detail all reporting requirements, including frequency, due dates, and instructions for requesting extensions. In general, but not limited to, recipients must:

- Submit Federal Financial reports and Program Performance reports.
- Use the [Federal Financial Report \(SF-425\) form](#) for financial reporting,
- Monitor award activities and report on program performance per [2 CFR 200.329](#),
- Promptly notify the awarding program in writing of any issues, delays, or conditions impairing award objectives per [2 CFR 200.329\(e\)](#),
- Disclose any conflicts of interest related to their award that arise during the award period per [2 CFR 1402.112](#),
- Report on the status of real property acquired under the award in which the Federal government retains an interest per [2 CFR 200.330](#), and
- Report all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award per [2 CFR 200.113](#).
- Report any matters related to recipient integrity and performance to SAM.gov per [Appendix XII to 2 CFR 200](#).
- If the Federal share of the award is more than \$100,000 and the recipient makes or agrees to make any payment using non-appropriated funds for lobbying in connection to the award, disclose those activities using the Disclosure of Lobbying (SF-LLL) form per [43 CFR 18.100](#).
- Federal Funding Accountability and Transparency Act of 2006 (FFATA) requires certain recipients to report information on executive compensation through SAM.gov and information on all sub-awards, subcontracts, and consortiums over \$30,000 to the [FFATA Subaward Reporting System \(FSRS\)](#).

## Other Information

### **Programatic Information:**

- Applications for renewal or supplementation of existing projects are not eligible.
- Projects funded under this program constitute "undertakings" as defined by Section 106 of the [National Historic Preservation Act](#) (NHPA) (54 USC 306108). Grantees must work with NPS to ensure that project work does not harm or impair the historic character of any historic resources. The Section 106 review must include all work taking place as part of the project, even if it is not funded by Federal or matching share.
- For projects involving resources that have been designated National Historic Landmarks, additional National Historic Preservation Act requirements (Section 110) (54 USC 306101) will also apply.

- All projects must be reviewed for effects under the [National Environmental Policy Act](#) (NEPA) to make sure that project work does not damage the natural or cultural environment.
- All work must be reviewed to ensure it meets the [Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation](#).
- For archaeological surveys, provide plans for curating any artifacts recovered incidentally, including any strategies for outreach and the sharing of survey reports, research, results, etc. These will also require NEPA and NPS review prior to surveying.
- Administration costs necessary to complete and administer the program cannot exceed 25% of total cost (primary and subgrants combined). This limitation for the Historic Preservation Fund is by statute, 54 U.S.C. 302902.
- Any historic property receiving development assistance through the program will be required to place a preservation covenant/easement/agreement on the property ranging from 5 to 20 years determined by the amount of grant, to protect the federal investment and characteristics which made the property historic.

### **Eligible Costs:**

Eligible costs under this award are as described in this Notice, 2 CFR 200, and the Historic Preservation Fund Grants Manual ([HPF Manual](#)).

For this program they also include:

- Administrative costs necessary to complete and administer the grant requirements;
- Survey and Planning;
- Interpretation and Education;
- Research and Documentation;
- Cost for producing or amending a nomination to the National Register of Historic Places or Tribal Register (if applicable);
- 
- Rehabilitation of properties;
  - Eligible properties include historic districts, buildings, sites, structures and objects listed in or eligible for the National Register of Historic Places at the national level of significance (not state or local significance),
  - All work must meet the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* (SOI Standards), and
  - All projects receiving repair assistance must enter into a preservation agreement/covenant/easement.
- Projects must substantially mitigate the threat and include steps to mitigate future damage;
- ADA/ABA accessibility improvements, as needed for Americans with Disabilities Act (ADA) or Architectural Barriers Act (ABA) access of the historic resource(s), are allowable if meeting the SOI Standards (e.g. ramps, elevators, bathrooms);
- Site security improvements, as needed for protection of the historic resource(s), are allowable if meeting the SOI Standards (e.g. protection against vandalism, arson, theft);



- Fire safety improvement, as needed for protection of the historic resource(s), are allowable if meeting the SOI Standards (e.g. sprinklers, fire alarms);
- Cost for establishing/administering an easement/covenant for the property not held by a government preservation office;
- Cost for any required audits or financial requests;
- Cost for the production of a project sign;
- Costs for public notice of grant opportunity;
- Costs associated with required training or reporting; and
- Any other costs as determined eligible by the NPS in accordance with the OMB circulars, NPS policies, and the Historic Preservation Fund Grants Manual.

### **What Is Not Funded:**

Construction of new buildings; Acquisition of collections or historic sites; Long-term maintenance or curatorial work beyond the grant period; Reconstructing historic properties (recreating all or a significant portion that no longer exists); Moving historic properties or work on moved historic properties that are no longer eligible for listing in the NRHP; Cash reserves, endowments, revolving funds, or fund-raising costs; Work performed prior to receipt of grant funding; Work on sites or collections owned by the NPS; Lobbying or advocacy activities; Costs for work already completed or funded through other programs; Administrative costs plus indirect costs beyond 25% of the total project budget; Miscellaneous costs, contingencies, reserves, and overhead.

### **NPS Oversight**

The NPS will provide oversight of this grant project through the following NPS reviews: Review and approval of interim and final reporting to include compliance with 2 CFR 200; Review and approval for compliance with the Secretary of the Interior's Standards and Guidelines for Historic Preservation; Review and approval for compliance with Sections 106 (54 U.S.C. § 306108) and 110f (54 U.S.C. § 306107) of the National Historic Preservation Act in coordination with the appropriate State or Tribal Historic Preservation Office; Review and approval for compliance with the National Environmental Policy Act (NEPA); and Any other reviews as determined by the NPS based on program needs or financial/programmatic risk factors (i.e. Draft National Register nomination if required, Architectural plans at 80%, etc.).