








Family Violence Prevention and Services Discretionary Grants: Specialized Services for Abused Parents and Their Children (Demonstration Projects)

Opportunity number: HHS-2024-ACF-OFVPS-EV-0039



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Before you begin

If you believe you are a good candidate for this funding opportunity, secure your [SAM.gov](#) and [Grants.gov](#) registrations now. If you are already registered, make sure your registration is active and up-to-date.

SAM.gov registration (this can take several weeks)

You must have an active account with SAM.gov. This includes having a Unique Entity Identifier (UEI).

[See Step 2: Get Ready to Apply](#)

Grants.gov registration (this can take several days)

You must have an active Grants.gov registration. Doing so requires a Login.gov registration as well.

[See Step 2: Get Ready to Apply](#)

Apply by June 12, 2024

Applications are due by 11:59 p.m. Eastern Time on June 12, 2024.



To help you find what you need, this NOFO uses internal links. In Adobe Reader, you can go back to where you were by pressing Alt + Left Arrow (Windows) or Command + Left Arrow (Mac) on your keyboard.



Step 1:

Review the Opportunity

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Basic information

Administration for Children and Families (ACF)

Office of Family Violence Prevention and Services (OFVPS)

The Family Violence Prevention and Services Act (FVPSA) program provides funding to increase awareness and supportive services for victims/survivors of domestic violence, dating violence, and sexual assault.

Summary

Our purpose is to expand the capacity of family violence, domestic violence, and dating violence service programs and community-based programs to serve adult, child, and youth survivors of domestic violence and prevent future domestic violence.

This program provides direct counseling, victim advocacy, and services to support the social, emotional, and developmental needs of adults, children, and youth who have been abused or exposed to domestic violence.

Funding details

Type: Cooperative agreement

Estimated total program funding: \$19,125,000

Total expected awards: 50

Minimum award amount for the first budget period (award floor): \$275,000

Maximum award amount for the first budget period (award ceiling): \$450,000

Funding periods: 24-month period of performance with two 12-month budget periods

Under the authorizing statute, we may only award projects for two years. If successful, there may be an opportunity for an additional continuation project of no more than two more years if approved by the ACF Assistant Secretary.

Awards made under this funding opportunity are subject to federal funds availability.



Have questions?
See [Contacts and Support](#).

Key facts

Opportunity Name:

Family Violence
Prevention and Services
Discretionary Grants:
Specialized Services for
Abused Parents and Their
Children (Demonstration
Projects)

Opportunity Number:

HHS-2024-ACF-OFVPS-
EV-0039

Federal Assistance

Listing:

93.592

Key dates

Application deadline:

June 12, 2024

**Optional Notice of Intent
deadline:**

May 13, 2024

Expected award date:

September 30, 2024

Expected start date:

October 1, 2024

See [deadlines](#).

Eligibility

Who can apply

Eligible applicants

According to FVPSA, 42 U.S.C. §10412(b), eligible entities are:

- A local agency (an agency that serves a local jurisdiction, such as a county, city, or special district government entity)
- A nonprofit private organization, including faith-based and charitable organizations, community-based organizations, and voluntary associations (providing services for a city, county, region, state, or territory)
- A tribal organization (serving tribal communities)

Individuals, including sole proprietorships, and foreign entities may not apply.

Other eligibility criteria

All eligible applicants may also:

- Have a demonstrated record of serving victims of family violence, domestic violence, and dating violence and their children. FVPSA, 42 U.S.C. §10412(b).
- Be a direct domestic violence victim services provider or a Department of Health and Human Services (HHS)-designated state domestic violence coalition or have a history of meaningful, collaborative partnerships working with local, state, or domestic violence service providers.
- Not be a recipient under previous NOFOs HHS-2016-ACF-ACYF-EV-1163 or HHS-2020-ACF-ACYF-EV-1812, according to FVPSA, 42 U.S.C. §10412(a)(2).

See [initial review](#) for disqualification factors.

In your attachments, you will provide [eligibility documentation](#).

Cost sharing

This program has no cost-sharing requirement. If you choose to include cost-sharing funds, we won't consider it during review. However, we will hold you accountable for any funds you add, including through reporting.

Program description

Background

The Family Violence Prevention and Services Act is the main federal funding source for emergency shelters and support services for domestic violence (DV) victims/survivors and their children. The goal is to increase awareness of DV, prevent it, and provide services for adults, children, and youth nationwide. FVPSA funding aims to improve how DV providers respond to victims/survivors through training and technical assistance. FVPSA funding supports culturally specific and linguistically appropriate services for victims/survivors of domestic violence and sexual assault. FVPSA funding also supports a National Domestic Violence Hotline for domestic violence and dating violence victims/survivors that is free and confidential.

Under this program, we have awarded two rounds of demonstration projects. The second round has implemented demonstration projects and will complete their final year of performance and evaluation on September 30, 2024. This new NOFO funds a third round of demonstration grants.

Activities

Our purpose is to expand the capacity of family violence, domestic violence, and dating violence service programs and community-based programs to serve adult, child, and youth victims/survivors and prevent future domestic violence.

We plan to fund 50 programs to build the knowledge base for domestic violence programs and expand capacity to address the needs of abused parents and their children.

Required activities

Required activities include:

- Direct counseling
- Services that are developmentally, age, culturally, and linguistically appropriate to the victims and children
- Advocacy on behalf of victims/survivors of family violence, domestic violence, or dating violence and their children, including coordinating services with those provided by the child welfare system
- Services for non-abusing parents to support their roles as caregivers and in responding to the social, emotional, and developmental needs of their children

- Services that work with the non-abusing parent and child together, where appropriate. Services do not always have to be provided together with both the parent and child physically present

Optional activities

Optional activities include:

- Early childhood development and mental health services
- Coordinating activities with and providing technical assistance to community-based organizations serving victims/survivors of abuse or children and youth exposed to domestic violence
- Services and referrals for children, including child care, transportation, educational support, respite care, supervised visitation, mobile or offsite services, or other necessary services

Service requirements

Services must:

- Be shelter-, home-, or community-based
- Be voluntary, trauma-informed, and developmentally, culturally, and linguistically appropriate
- Be accessible to adults, children, or youth with disabilities and provide reasonable modifications
- Include age-specific services and activities for children, teens, and adolescents
- Include peer support for non-abusive parents and/or children and youth
- Include advocacy on behalf of the child and, as appropriate, the non-abusive parent
- Provide structure and support to children and families who are required to, or choose to, remain in contact with a parent who has been abusive when it is either:
 - Determined to be safe, meaningful, appropriate, and in the child's best interest
 - Requested by the non-abusive parent and children
- Provide support for non-abusive parents in responding to the financial, social, emotional, and developmental needs of their children
- Make referrals to long-term services, as appropriate, to foster and support the family's ongoing goals
- If services include early childhood development and mental health services, they must be domestic violence trauma-informed and responsive

- Expand access to legal services necessary to develop structure and arrangements for safe contact, engagement, parenting time, or visitation with the abusive parent
- Include community-based projects and outreach
- Develop prevention programs for children and youth that support healthy relationships and prevent teen dating violence, risky behaviors, and sexual coercion
- Maintain ongoing contact, including home visitation or mobile service delivery, with the family or child after the family has left the shelter or non-residential services
- Focus on developing programs and workforce capacity to enhance services for children and youth exposed to domestic violence and their abused parents. This includes:
 - Building infrastructure within systems to enhance collaboration, decrease barriers to services, and increase access to existing services, such as institutionalizing communication among interdisciplinary partners
 - Supporting the development of policies or procedures to operationalize quality practice and other strategies that promote family well-being, protective factors, and self-sufficiency
 - Promoting awareness and using integrated, multi-disciplinary interventions that provide comprehensive family support across systems

Program goals and objectives

You must address the needs of abused parents and children and youth exposed to domestic violence and contribute to the knowledge base for domestic violence programs focused on children and youth by meeting the following goals:

Improve systems and responses

You must improve systems and responses to abused parents and their children across the targeted community, state, or tribe by:

- Developing and enhancing community-based interventions for children and youth exposed to DV whose parents may or may not have sought support services from a domestic violence program. This includes addressing barriers that may have kept them from doing so
- Ensuring access to safe, structured contact, engagement, or parenting time with the abusing parent, when it is safe and meaningful to do so
- Developing and disseminating guidelines for service providers or for other organizations and agencies that impact children and youth exposed to domestic violence

- Providing training or technical assistance to help make positive changes and put into practice methods that support workers and help identify children and youth who have been exposed to domestic violence. These efforts must focus on various systems that affect child and youth development, family independence, and self-sufficiency. These systems include:
 - Early childhood education programs like Head Start, Early Head Start, home visitation, and childcare
 - Educational systems
 - Child protective services and child welfare systems
 - Child support services
 - Disability service providers
 - Public benefits programs like Women, Infants and Children; Temporary Assistance for Needy Families, Children’s Health Insurance Program, Supplemental Nutrition Assistance Program, housing assistance, and Earned Income Tax Credit
 - Health care services
 - Behavioral health services
 - Faith-based programs
 - Family courts and the legal system
 - Responsible fatherhood and healthy relationships programs
 - Youth development and youth services, including homeless youth

Provide new services

You must coordinate or provide new or enhanced residential and non-residential services for children and youth exposed to domestic violence by:

- Enhancing and testing service or program models, implementation strategies, evaluation tools, and measures
- Documenting and disseminating lessons learned
- Developing, adopting, and evaluating innovative programs like:
 - Arts, movement, and mindfulness interventions
 - Trauma-informed and culturally relevant interventions for abused parents or their children exposed to domestic violence that strengthen the parent-child bond and reinforce the engagement of the non-abusing parent
- Expanding safe, structured contact, engagement, or parenting time with the abusing parent, when it is safe and meaningful to do so

Enhance evidence-informed practices

You must enhance evidence-informed and practice-informed services, strategies, advocacy, and systems change efforts with principles to improve outcomes and interventions for parents and children and youth exposed to domestic violence by:

- Providing peer-to-peer technical assistance within the network of demonstration projects
- Developing a plan to evaluate practices and measure programming outcomes in partnership with the National Capacity Building Center to Expand Services for Children, Youth, and Abused Parents Impacted by Domestic Violence (ESCYAP), currently operated by Futures Without Violence. See the separate [NOFO HHS-2016-ACF-ACYF-EV-1157 at Grants.gov](#)
- Documenting lessons learned and implementation strategies to share with the broader field

About evidence-informed practices

For purposes of this NOFO, evidence-informed practices are practices that bring together the best available research, professional expertise, and input from service, advocacy, prevention, and related communities to identify and deliver services that have promise to achieve positive outcomes for abused parents and children exposed to domestic violence.

Outcomes

By the end of the grant period, you must have:

- Improved processes and outcomes for abused parents and children and youth exposed to domestic violence by implementing a program that:
 - Improves systems and responses to abused parents and their children and youth exposed to domestic violence
 - Expands capacity to provide residential and non-residential services that are accessible to abused parents, children, and youth exposed to domestic violence
 - Enhances evidence-informed services, strategies, advocacy, safety planning, and interventions for children and youth exposed to domestic violence
- Expanded your capacity as an organization to provide support, skills development, and resources to increase the healing, resilience, and protective capacities of parents and families to prevent future domestic violence by

addressing, in an appropriate manner, the needs of children and youth exposed to domestic violence and their abused parents

Activities evaluation plan

If funded, you will participate in a cross-site evaluation conducted by the technical assistance and training provider. This will involve participating in data collection and other programmatic activities.

Other program requirements

In designing your program, you must:

- Incorporate the needs of children and youth exposed to domestic violence in planning and carrying out all activities. This commitment must include providing relevant training for all staff as determined in partnership with the FVPSA Program and ESCYAP, the designated training and technical assistance provider.
- Enhance the resilience of children and youth exposed to DV and promote work with abused parents and their children together to strengthen the parent-child bond, which is proven to increase children's resiliency.
- Incorporate the voices of children and youth as well as their non-abusive parents in your program design, adaptation, or implementation through strategies such as focus groups, surveys, opportunities for storytelling, or other mechanisms for gathering meaningful feedback.
- Comply with FVPSA confidentiality requirements in [42 U.S.C. § 10406\(c\)\(5\)](#).
- Be evidence-informed by identifying existing solutions, scaling up practices that are working, and designing solutions with regular input of the people and communities you will serve.
- Provide a comprehensive community equity plan (or other similar documentation within the application) that demonstrates the process and policies you use to ensure the proactive identification of systematic barriers to opportunities and benefits for underserved populations, including racial and ethnic minorities.
- Consider the socio-emotional needs of children and youth regarding their abusing parent and, where appropriate, safe, and meaningful, consider provision of services to the abusive parent and child within their respective service systems to restore the parent-child bond.
- Address co-occurring issues that intersect with domestic violence, such as child sexual abuse, substance use, mental health, and teen dating violence, explicitly detailing how the program will incorporate these contexts into its interventions and services.

- Be structured to include an evaluative process that documents appropriate culturally relevant, trauma-informed, and age-appropriate outcomes for abused parents and their children.
- Demonstrate ongoing continuous quality improvement efforts in service design and delivery, particularly as they pertain to being survivor-centered and child-focused to improve the lives of DV-impacted children and their families.
- Plan for major meetings or events in conjunction with OFVPS.
- Provide a detailed plan for project implementation, a work plan, a training and events schedule, an evaluation schedule, and a plan for reporting on the outcomes of the project.
- Plan for three representatives of your organization, including the local evaluation partner, to travel to an orientation within the first six months of award. We have not yet determined the location.
- Plan for at least two representatives from your organization to participate in at least one OFVPS-sponsored meeting each project period.

Reports and evaluation

- You will incorporate a six-month planning period that includes conducting a needs assessment and developing an evaluation plan in coordination with the national technical assistance provider.
- We do not require a rigorous evidence-based study design that includes a comparison condition. Propose activities that will meet a feasible and realistic standard of evaluation.
- You must develop and report internal outputs and outcomes appropriate to your unique project.
 - Outputs and outcomes must be measurable, domestic violence-focused, trauma-informed, and culturally relevant.
 - Outcomes must be analyzed by designated evaluators who have experience with quantitative and qualitative data collection, management, and analysis, and who are supported by sufficient time and resources for this purpose.
 - Evaluators must work collaboratively with program staff on developing data collection plans and analyzing results to help inform program implementation. OFVPS's ESCYAP will provide support and consultation for you and your evaluators in developing your outcomes.
- You must also work with ESCYAP, which in turn will work with OFVPS program staff and national, state, and local experts, to:
 - Develop, refine, and use a small set of consistent outcome measures for all recipients

- Conduct qualitative interviews, focus groups, or surveys with parents, staff, or community stakeholders
- Draft a final lessons-learned report from their project implementation and evaluation

Cooperative agreement — description of ACF's involvement

Because awards under this NOFO will be cooperative agreements, OFVPS will play a substantial role in your project. Our involvement includes:

- Providing significant guidance and consultation on project design and implementation to the primary recipient throughout the project period to ensure the successful implementation of the project and to improve the outcomes of the program
- Reviewing, providing feedback on, and approving the project scope, activities, and work plan for the project, as well as the structure and integrity of the resource center, in conjunction with the recipient. This includes any changes to key personnel on the project
- Proposing and approving significant changes to project scope, activities, and work plans
- Reviewing and approving final drafts of all updated or new materials, articles, major publications, and research reports that are developed or distributed with resources made available under this cooperative agreement
- Being involved in the development of strategies for the implementation of the project
- Participating in major project activities, such as advisory or other leadership committee meetings, conferences, topical meetings, trainings, or major project meetings
- Keeping you informed about OFVPS, HHS, and ACF priorities
- Organizing frequent consultations, meetings, briefings, teleconferences, webinars, and other forums necessary to review current and planned activities, share information, and promote national coordination

We will incorporate the respective responsibilities of OFVPS and recipients into the Notice of Award (NoA) and its terms and conditions. We will discuss them with applicants during the pre-award negotiations. We do not expect that the cooperative agreement will change the project requirements for the recipients under this NOFO.

Funding policies and limitations

We do not allow the following costs under this NOFO:

- Construction
- Purchase of real property
- Major renovation
- Pre-award costs

See 45 CFR [75.420 – 75.475](#) for information on costs that are always unallowable or have restrictions.

Indirect costs

Indirect costs are those for a common or joint purpose across more than one project and that cannot be easily separated by project.

To charge indirect costs you can select one of two methods:

Method 1 – Approved rate. You currently have an indirect cost rate approved by your cognizant federal agency.

Method 2 – *De minimis* rate. Per [45 CFR 75.414\(f\)](#), if you have never received a negotiated indirect cost rate, you may elect to charge a *de minimis* rate. If you are awaiting approval of an indirect cost proposal, you may also use the *de minimis* rate. If you choose this method, costs included in the indirect cost pool must not be charged as direct costs.

This rate is 10% of the modified total direct costs (MTDC). See [45 CFR 75.2](#) for the definition of MTDC. You can use this rate indefinitely.

Learn more at [45 CFR 75.414](#), Indirect Costs.

Subawards

The prime recipient must maintain a substantive role in the project. We define a substantive role as conducting funded activities and providing services that are necessary and integral to completing the project. Monitoring your subrecipient's activities alone is not a substantive role. See [45 CFR 75.352](#) for information on subrecipient monitoring.

We do not fund awards where the role of the applicant is primarily to serve as a conduit for passing funds to other organizations unless that arrangement is authorized by statute.

Subrecipients must meet the [eligibility requirements](#) of this funding opportunity.

Statutory authority

The statutory authority for this funding opportunity announcement is FVPSA, [42 U.S.C. §10412\(b\)](#).



Step 2:

Get Ready to Apply

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Get registered

SAM.gov

Your entity must have an active registration with SAM.gov. This includes having a Unique Entity Identifier. SAM.gov registration can take several weeks. Begin that process today.

To register, go to [SAM.gov Entity Registration](#) and click Get Started. From the same page, you can also click on the Entity Registration Checklist for the information you will need to register.

Grants.gov

You must also have an active account with [Grants.gov](#). You can see step-by step instructions at the Grants.gov [Quick Start Guide for Applicants](#).

Need Help? See [Contacts and Support](#).

Find the application package

The application package has all the forms you need to apply. You can find it online. Go to [Search Grants](#) at [Grants.gov](#) and search for opportunity number HHS-2024-ACF-OFVPS-EV-0039. Then, click the “Package” tab.

If you can't use Grants.gov to download application materials, you may request them from the [Grants Management Contact](#).

If you are also unable to apply through Grants.gov, see [exemptions for paper submissions](#).

Learn more

Visit [Applying for an ACF Grant Award](#) on the ACF Grants Page.

Join the information session

Please join us for an information session about this NOFO:

Date: May 6, 2024

Time: 3 to 4 p.m. Eastern Time (ET)

Registration link: [ACF Zoom webpage](#)

Passcode: 429929

During this session, we will provide clarifications and answers to questions about this NOFO.

Your participation is voluntary, and you can remain anonymous. If you can't make the session, you can view it later. We will place the recording on the [OFVPS website](#). The NOFO remains the primary information source.



Step 3:

Prepare Your Application

In this step

Application contents and format

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Application contents and format

Application components

You will submit two files plus the standard forms in the application package.

File One: Project Narrative Attachment Form

Includes:

- Table of contents
- Project summary, one page
- Project narrative
- Line-item budget and budget narrative

File Two: Other Attachments Form

Includes all [attachments](#).

Other required forms

Includes [other required forms](#).

Required format

Page limit for File One and File Two combined: 50 pages

File Format: Portable Document File (PDF) is recommended, but not required. ACF supports the following file formats when you attach files to the Project Narrative Attachment Form and the Other Attachments Form:

- Adobe PDF – Portable Document Format (.pdf)
- Microsoft Word (.doc or .docx)
- Microsoft Excel (.xls or .xlsx)
- Microsoft PowerPoint (.ppt)
- Image Formats (.JPG, .GIF, .TIFF, or .BMP only)

Paper Size: 8 ½ inches x 11 inches

Margins: 1 inch all around

Language: English

If possible, include page numbers

Do not include external links to information you want reviewers to assess.

Fonts

Font: Times New Roman

Size: 12-point font

Footnotes and text in tables and graphics may be 10-point.

Spacing

Table of contents: Must be single-spaced

Project summary: Must be single-spaced

Project narrative: Must be double-spaced

Line-Item budget and budget narrative: Can be single-spaced

Attachments: As needed

Tables and footnotes throughout: Can be single-spaced

Table of contents

At the beginning of File One, insert a table of contents that guides a reader through the contents of both files in your application. If possible, include links to the relevant content in File One.

Project summary

Provide a one-page summary of the project description. Do not cross-reference to other parts of the application. The summary must include:

- At the top, the project title, applicant name, address, phone numbers, email addresses, and any website URL
- A brief description of the project, including the needs and population you will address and your proposed services

Project narrative

The project narrative is where you address all your proposed activities. It is a critical section of your application, which we evaluate and rank against other applications using the [merit review criteria](#). Remember that substance and measurable outcomes are more important than length. We are particularly interested in project narratives that convey strategies for achieving intended performance.

In it, you must:

- Explain how the project will meet the purpose of the NOFO, as described in the [program description](#) section.
- Make sure your narrative is clear, concise, and complete.
- Use cross-referencing rather than repetition.
- Be sure to include any required supporting documents noted. You generally provide these in your [attachments](#).
- Use the headings and order of the sections that follow.

Geographic location

Provide the precise physical location of your project and boundaries of the area you will serve. If you will include any subrecipients in your project that will serve the geographic areas include their locations as well.

Need for assistance

Identify the problems you plan to solve. These problems could be physical, economic, social, financial, institutional, etc. To do so:

- Demonstrate the need, including the nature and scope of the problem.
- Include any relevant data based on planning studies or needs assessments. You may refer to them in the endnotes or footnotes.
- Use demographic data and participant or beneficiary information where you can.
- In your attachments, you can provide supporting documentation such as [letters of support](#) and testimonials.

Objectives and target population

State your main objectives and any sub-objectives. Address how the objectives stated relate to the overall purpose of this program and describe how you will achieve the objectives.

- Describe your target audience and provide a compelling justification for focusing on your identified population. Incorporate demographic data and participant or beneficiary information, including:
 - Information and data on both children and youth exposed to DV and abused parents in your community and the capacity of stakeholders in your community to meet their needs
 - When appropriate, a literature review should be used to support the objectives and needs described in this section
- If proposing to serve a marginalized or underserved community, describe, in detail, the following:

- A demonstrated history of working with or in that population
- Significant program staff, evaluators, and/or board demographics that are reflective of the population
- An understanding of the unique issues facing the population
- How the program or service has been adapted or is uniquely culturally responsive
- How the program or service addresses gaps specific to the population

Expected outcomes

Identify the outcomes you plan to achieve from the project. Outcomes should relate to the overall program, as described in the [program description](#) section. If research is part of the proposed work, outcomes must include hypothesized results and implications of the proposed research.

You may include research based on the work of ESCYAP, your own efforts, or other research that is credible and rigorous.

Approach

Outline your action plan. Describe the scope and detail of how you will accomplish your proposed project. Account for all functions or activities you identify in your application.

In this section:

- Explain potential obstacles and challenges to accomplishing your project goals. Explain the strategies you will use to address them.
- Describe any design or technological innovations, reductions in cost or time, or extraordinary social or community involvement in the project.
- Provide a list of organizations, cooperating entities, consultants, or other key individuals that will work on the project along with a short description of the nature of their effort or contribution. In your attachments, you will include [third-party agreements](#).
- Describe how you will prioritize the safety and confidentiality of information about victims of family violence, DV, or dating violence, and their children.
- Describe how you will provide trauma-informed services that are developmentally, culturally, linguistically, and age-appropriate to victims and children.
- Describe how you will ensure that professionals working with the children receive training and technical assistance appropriate and relevant to the unique needs of children exposed to family violence, DV, or dating violence.

Be sure to consider the program goals, requirements, and activities in the [program description](#).

Project timeline and milestones

Provide a timeline for your project that includes milestones. To do so:

- Organize the information by task and subtask, showing related milestones.
- Provide monthly or quarterly quantitative projections for what you plan to accomplish and by when. For example, provide the number of people you plan to serve or the number of a certain activity you plan to complete.
- Indicate how you arrived at the number of people served under this program based on the population within the geographical locations and their needs.
- If you can't quantify some of your accomplishments, provide their target dates.
- Cover the full period of performance in your timeline.

Organizational capacity

Provide the following information for your full project team including the applicant organization and any cooperating partners, contractors, and subrecipients:

- Provide evidence that your team has the relevant experience and expertise needed to carry out your project.
- Describe your team's experience with administering, developing, implementing, managing, and evaluating similar projects.
- Provide evidence that your full project team has the organizational capability to fulfill their roles and functions effectively, including experience and knowledge delivering DV-informed services with families.
- In your attachments, you will provide some [supporting information](#).

Current and pending funding support

Provide a list of your current and pending funded support for ongoing projects and proposals. Include all sources such as federal, state, and local governments, public or private foundations, for-profit organizations, etc.

Be sure to indicate which projects and proposals require committed time from the Project Director, Principal Investigator, or other key personnel.

Show the total award amount, awarding entity, and the amount of time each key staff member will devote to each project.

Plan for oversight of federal award funds and activities

You must ensure proper award oversight. The regulation that governs this oversight is [45 CFR Part 75 Subpart D](#). It includes standards for:

- Financial and program management
- Property management
- Procurement
- Performance and financial monitoring and reporting
- Subrecipient monitoring and management
- Record retention and access
- Remedies for noncompliance
- Prior written approval

Describe your framework to ensure proper oversight of federal funds and activities. You must describe:

- The governance, policies and procedures, and systems you use for record keeping and financial management
- The procedures to identify and mitigate risks and issues. These might include audit findings, continuous performance assessment findings, and monitoring
- The key staff who will be responsible for maintaining oversight of program activities staff and any partners or subrecipients

Project performance evaluation plan

Describe a plan for how you will evaluate your project's performance and how it will contribute to continuous quality improvement. This plan must describe:

- How you will monitor ongoing activities and the progress towards the project's goals and objectives
- The inputs, key activities, and expected outcomes of the funded activities. Inputs might include your collaborative partners, key staff, budget, service processes, or other resources
- How you will measure the inputs, activities, and outcomes
- How you will use the resulting information to inform improvement of funded activities
- Any processes that support the overall data quality
- The organizational systems and processes that will track performance outcomes

- How your organization will collect and manage data in a way that allows for accurate and timely reporting of performance outcomes. This might include assigned skilled staff, data management software, and data integrity
- Any potential obstacles to implementing the project performance evaluation and how you will address them
- A timeline for how you will review information from the performance evaluation and apply it to your ongoing project
- The frequency of data collection
- The specific measures you plan to evaluate, such as increasing parenting capacities of abused parents, improving child safety planning, operationalizing strategies to enhance family well-being and self-sufficiency, etc.
- How you will use program data to make program adjustments or adaptations

Logic model

You must submit a logic model for designing, managing, and evaluating the project. A logic model is a diagram that:

- Presents how inputs drive activities to produce outputs, outcomes, and the ultimate goals of the proposed project
- Explains the links among project elements
- Targets the identified objectives and goals of the project

While there are many versions of logic models, for the purposes of this funding opportunity, the logic model may include the connections between:

- Inputs such as additional resources, organizational profile, collaborative partners, key staff, or budget
- Target population, such as the people to be served or identified needs
- Activities, mechanisms, and processes such as evidenced-based practices, best practices, approach, key intervention and evaluation components, continuous quality improvement efforts
- Outputs, which include the immediate and direct results of program activities
- Outcomes, which include the expected short and long-term results the project you expect to achieve. These are typically described as changes in people or systems
- Project goals such as overarching objectives and reasons for proposing the project

Project sustainability plan

You must propose a plan for project sustainability after the period of federal funding ends. We expect you to sustain key elements of your project. These elements can include strategies or services and interventions that were effective in improving practices and outcomes.

Provide an approach to project sustainability that is effective and feasible. Describe:

- The key people and organizations whose support you will require
- The types of alternative support you will require to maintain the project
- If the proposed project involves key project partners, how you will maintain their cooperation or collaboration after the federal funding ends

Protection of sensitive or confidential information

Describe how you will collect and safeguard protected personally identifiable information and other information that is considered sensitive. Make sure your approach is consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality. Provide:

- The methods and systems you will use to ensure that you properly handle confidential and sensitive information including any subrecipients and/or contractors
- A plan for the disposition of such information at the end of the period of performance

See [45 CFR 75.303\(e\)](#) for more information.

Protecting victim data

To protect their safety, you must protect the confidentiality and privacy of all victims and their families. See [45 CFR 1370.4](#). Provide a plan that explains how you will protect victims' and their families' data.

You and all organizations involved in your project may not:

- Disclose any personally identifying information collected in connection with services requested, delivered, or denied under your program
- Reveal any personally identifying information without informed, written, reasonably time-limited consent by the person about whom information is sought
- Require an adult, youth, or child victim of family violence, domestic violence, or dating violence to provide a consent to release their personally identifying information as a condition of eligibility for services

Dissemination plan

Propose a plan to disseminate reports, products, and project outputs to key target audiences. Include:

- Dissemination goals and objectives
- Strategies to identify and engage with target audiences
- How you will allocate sufficient staff time and budget for dissemination
- A preliminary plan to evaluate the extent to which target audiences receive project information and use it as intended
- The dissemination timeline

Line-item budget and budget narrative

The line-item budget and budget justification support the information you provide in the Budget Information Standard Form SF-424-A. See [other required forms](#).

It justifies the costs you ask for and includes added detail, including detailed calculations for the “object class categories” in the Budget Information Standard Form. You will provide this information for the initial 12-month budget period. See [funding periods](#).

As you develop your budget, consider:

- If the costs are necessary, reasonable, allocable, and consistent with your project’s purpose and activities
- How you calculate your costs in ways that are clear and repeatable
- How funds are restricted. See [funding policies and limitations](#)

We encourage you also to review the Standard Form instructions.

To create your line-item budget and justification, see detailed instructions on our [website](#).

In general, you must:

- Indicate the method you will use for your indirect cost rate. See [indirect costs](#) for further information.
- Include estimation methods, quantities, unit costs, and other similar quantitative detail sufficient for the calculation to be duplicated.
- For any cost sharing, include a detailed listing of any funding sources identified in Block 18 of the SF-424 Application for Federal Assistance.

In your budget, plan for:

- Three representatives of your organization, including the local evaluation partner, to travel to an orientation within the first six months of award. We have not yet determined the location.
- Travel expenses for at least two representatives from the recipient organization to participate in at least one OFVPS-sponsored meeting each project period.

Proprietary or personally identifiable information

In your application, you may identify salary or other proprietary information or personally identifiable information. We will remove this information from applications before they go to reviewers.

If you have an [exemption for paper submission](#), you can protect salary information and any proprietary information by placing that information only in the original application. You can remove the information from the copies, keeping summary information.

Attachments

You will upload attachments in Grants.gov using the Other Attachments Form. These attachments are included in the overall application page limit unless it says otherwise in this section.

Indirect cost agreement

If you include indirect costs in your budget using an approved rate, include a copy of your current agreement approved by your [cognizant agency for indirect costs](#). If you use the *de minimis* rate, you do not need to submit this attachment.

See [indirect costs](#) for more information.

Legal proof of nonprofit status

If your organization is a nonprofit, you need to attach proof. We will accept any of the following:

- A reference to your listing in the Internal Revenue Services' (IRS) most recent list of tax-exempt organizations
- A copy of a current tax exemption certificate from the IRS
- A letter from your state's tax department, Attorney General, or another appropriate state official saying that your group is a nonprofit and that none of your net earnings go to private shareholders or others
- A certified copy of your certificate of incorporation or similar document. This document must show that your group is a nonprofit

- Any of these documents for a parent organization. Also, include a statement signed by an official of the parent group that your organization is a nonprofit affiliate

Additional eligibility documentation

Provide documentation that you meet the requirements in [other eligibility criteria](#).

Documentation might include your vision or mission statement or other materials that clearly show your organization's focus on domestic violence.

Organizational capacity supporting information

You must attach the following information to support the information in your organizational capacity section:

- Organizational charts
- Resumes or Curricula Vitae for all key personnel
- Job descriptions for each vacant key position
- List of your Board of Directors
- Financial statements adhering to Generally Accepted Accounting Principles (GAAP), if available, for up to the two most recently completed fiscal years (this requirement does not apply to start-up organizations)
- Audit summary report including auditor's opinion, if applicable
- Copy or description of the applicant organization's fiscal control and accountability procedures
- Copy or description of the applicant organization's personnel policies
- Information on compliance with federal, state, and local government standards

Third-party agreements

You must submit agreements with all third parties involved in the project. Third parties include subrecipients, contractors, and other cooperating entities. Third-party agreements include letters of commitment, memoranda of understanding (MOU), and memoranda of agreement (MOA). We do not consider general letters of support to be third-party agreements.

Any such agreement must:

- Describe the roles and responsibilities for project activities.
- Describe the support and resources that the third party is committing to the proposed project.
- Be signed by the person in the third-party organization with the authority to make such commitments.

- Detail work schedules and estimated compensation with an understanding that the parties will negotiate a final agreement after award.
- Describe the fair and appropriate compensation to be provided.

If your organization has a primary purpose other than the provision of DV services and supports, you must provide a formal partnership and signed MOU with a primary purpose DV service provider.

Letters of support

Attach statements from community, public, or commercial leaders that support your project. At minimum, each letter of support must identify the person writing the letter, the organization they represent, the date, and their reasons for supporting the project.

Include letters of support from stakeholders such as local, state, tribal, and national organizations that have experience with your organization and can speak to your prior work and capacity to undertake the project.

The letters must, alone or in combination, include stakeholders that are working to address DV, advocate on behalf of or provide age-appropriate services to children or youth, and represent the communities you intend to serve.

Other required forms

You will need to complete some other required forms. Upload the forms listed here at [Grants.gov](https://www.grants.gov). You can find them in the NOFO [application package](#) or review them and their instructions at [Grants.gov Forms](#).

Forms	Submission requirement
Application for Federal Assistance (SF-424)	With the application
Budget Information for Non-Construction Programs (SF-424A)	With the application
Disclosure of Lobbying Activities (SF-LLL)	If applicable, with the application or before award
Key Contacts	With the application
Grants.gov Lobbying Form	With the application or before award
Project/Performance Site Location(s) (SF-P/PSL)	With the application. Cite your primary location and up to 29 additional performance sites



Step 4: Learn About Review and Award

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Application review

Initial review

We review each application to make sure it meets basic requirements. We won't consider an application that:

- Requests funding above the [award ceiling](#)
- Is submitted after the [deadline](#)
- Is from an individual, including a sole proprietorship or a foreign entity
- Is received in paper format that didn't have a previously approved exemption from ACF

We will let you know if your application is disqualified within 30 days of the application deadline. You won't receive any notice from ACF if your application fails Grants.gov validation checks.

If you submit more than two files in addition to your forms, we will remove the extra files. We will let you know if this happens.

We will also remove blurred or illegible pages and any file formats that are not supported.

We will not review any pages that exceed the page limit.

If your application fails to adhere to ACF's NOFO formatting, font, and page limitation requirements, we will adjust your application by removing page(s) from the application. We will remove the pages before the merit review and will not send them to reviewers.

If we do so, we will send you a letter after we make awards to notify you that we amended your application.

Merit review

A panel reviews all applications that pass the initial review. The members use the criteria in this section.

Additionally, our reviewers typically are not federal employees. See [proprietary and personally identifiable information](#).

Criteria

Criterion	Total number of points = 100
Objectives and need for assistance	5 points
Expected outcomes	5 points
Approach	40 points
Organizational capacity	20 points
Evaluation	20 points
Budget and budget justification	10 points

The panel will review and score applications according to extent to which they meet the following criteria:

Objectives and need for assistance (maximum points: 5)

- The application describes a clear need for the proposed project and a clear plan for how the project will address those needs, including:
 - Barriers to services and systems
 - Challenges faced by adults, children, adolescents, and teens who are from diverse and historically marginalized communities and are impacted by dating violence, domestic violence, and family violence
 - The efforts of community-based organizations to address these challenges
- The application demonstrates:
 - A plan for addressing the scope of the problem or problems identified
 - The types of assistance that are needed
 - How the proposed project objectives will address the identified areas of need
- The application provides documentation on the states, tribes, organizations, or communities to be impacted and served.
- The application demonstrates a clear commitment to soliciting information about and incorporating the needs of children and youth exposed to DV in planning and carrying out all activities that meet program goals and requirements, as discussed in the [program description](#).

Expected outcomes (maximum points: 5)

- The application presents a sound plan to identify outcomes and outputs for the proposed project through an evaluation process that will lead to specialized advocacy and practice changes within the domestic violence field. The plan explains how the outcomes will positively impact children exposed to domestic violence.
- The application demonstrates a sound relationship between planned project activities and intended quantitative and qualitative outcomes and outputs.

Approach (maximum points: 40)

- The application describes how the proposed project will disseminate lessons learned to raise awareness within the domestic violence field, the general public, and public and private entities with regard to offering trauma-informed programming for diverse and historically marginalized communities impacted by family violence, domestic violence, and dating violence, as described in the instructions for the [project approach](#).
- You propose project activities that address the program goals, requirements, and allowable activities as described in the [program description](#) and the instructions for the [project approach](#).
- Your plan relates project tasks to the objectives, provides a feasible and realistic timetable for the accomplishment of significant project activities and products, and selects appropriate project activities to achieve project goals and objectives and meet the identified needs.
- The application includes a logic model that explains how the inputs, processes, and outcomes will be measured, and how the resulting information will be used to inform improvement of funded activities.
- The application describes a strong plan for how collaborations will be undertaken and relationships with project partners are managed.
- The application describes policies, procedures, and protocols to ensure the non-disclosure of confidential or private information of victims of family violence, dating violence, and domestic violence.
- The application provides a comprehensive equity plan (or other similar documentation) that demonstrates the processes and policies you will have in place to ensure the proactive identification of systemic barriers to opportunities and benefits for people of color and other underserved populations and strategic incorporation of activities to redress such barriers in ongoing work plans.

Organizational capacity (maximum points: 20)

- The application demonstrates a sound relationship between the proposed responsibilities of program staff and the educational and professional experience required for staff positions through position descriptions and resumes or biographical sketches of key staff, including consultants.
- The application describes a strong, meaningful, and realistic plan for training project and program staff in the appropriate topics to carry out the grant safely and successfully. The plan explains how training will help staff handle issues in a culturally competent manner that appropriately responds to the ethnicity, age, gender identity, cultural practices, sexual orientation, socioeconomic status, educational background, and language of the targeted children and youth and their families.
- The application includes documentation of expertise in all required areas as described in [organizational capacity](#).
- You have identified relevant and necessary project partners before application.
- For applications that propose MOUs, the application includes MOUs that are detailed, include the roles and responsibilities of both parties, and describe fair and appropriate compensation, as described in [third-party agreements](#) and the [project narrative](#).
- The application includes letters of support from stakeholders such as local, state, tribal, and/or national organizations that have experience with your organization and can speak to your prior work and capacity to undertake the project. See attachments, [letters of support](#).
- The application, if proposing state-wide, regional, or trans-tribal projects, demonstrates:
 - The ability to manage a local or statewide project or a project across regions or tribes
 - Documented prior work statewide or across regions or tribes
 - Documented history of providing successful technical assistance
 - Documented support from DV service providers within the community, state(s), or tribes
 - Any other evidence establishing your capacity to manage a project across the community, state(s), or tribes

Evaluation (maximum points: 20)

- The application clearly addresses the trauma experienced by the target population, its proposed intervention, and the proposed outcomes, including improved social and emotional well-being for adult domestic violence survivors and their children.
- The application describes the frequency of data collection and use of needs assessments and program data to make program adjustments. The application includes a description of how the organization will continue to make ongoing program adjustments that will improve performance and a description of data analysis, as well as a process for measuring these adjustments and determining whether to continue them.
- The application demonstrates a sound plan for measuring the broad base of adults and children reached or impacted by services and programming.
- The application demonstrates a feasible plan, including risk mitigation, to conduct an internal evaluation as described in [reports and evaluation](#). The ESCYAP recipient is prohibited from serving as the applicant's evaluator.
- The application demonstrates a sound plan for conducting internal evaluations related to service provision and programmatic outcomes.
- The application describes what types of support and technical assistance would be needed from the ESCYAP recipient to develop an internal outcomes evaluation, as described in [reports and evaluation](#).

Budget and budget justification (maximum points: 10)

- The detailed line-item budget of project costs is included and demonstrates how cost estimates were derived. The budget must include all the information required and described in the [line-item budget and budget justification](#).
- The proposed budget and budget justification are feasible for the proposed approach, logical, reasonable, and appropriate.
- The proposed budget demonstrates sufficient funds to support a local evaluation, including staffing and other resources needed such as software, stipends for focus groups, child care, survey rewards, etc.
- The proposed budget and budget justification are free of errors, such as mathematical errors, project activities not reflected in the budget, etc.
- The application demonstrates how the funds requested are necessary and essential to accomplish the program goals as described in the [program description](#).
- The budget delineates fair compensation for all project partners.

- You provide a narrative budget justification that includes funds to attend an OFVPS-sponsored, in-person peer-to-peer meeting. This travel budget should include itemized travel expenses of project personnel. Indicate source of travel policies applied, either your own policy or Federal Travel Regulations.

Risk review

Before making an award, we review the risk that you will not prudently manage federal funds. If you had a past federal award, we need to make sure you've handled those awards well and demonstrated sound business practices. We use SAM.gov [Responsibility / Qualification](#) to check this history for all awards likely to be over \$250,000.

If we find a significant risk, we may choose not to fund your application or to place specific conditions on the award.

For more details, see [45 CFR 75.205](#).

Selection process

When making funding decisions, we consider:

- Merit review results. These are key in making decisions but are not the only factor
- Organizations serving emerging, unserved, or under-served populations
- The larger portfolio of agency-funded projects by considering geographic distribution
- The past performance of the applicant
- Whether a recipient was funded under previous NOFOs HHS-2016-ACF-ACYF-EV-1163 or HHS-2020 -ACF-ACYF-EV-1812, in accordance with FVPSA, 42 U.S.C. §10412(a)(2)

We may:

- Fund applications in whole or in part
- Fund applications at a lower amount than requested.
- Decide not to allow a prime recipient to subaward if they may not be able to monitor and manage subrecipients properly
- Choose not to fund applicants with management or financial problems
- Designate your application as “approved but unfunded” if it was successful but there was not sufficient funding to make an award. You may receive funding if additional funds become available within the fiscal year
- Choose to fund no applications under this NOFO

We will not fund:

- An incomplete application
- A disqualified application

Award notices

How we make awards

If you are successful, we will email or transmit through our grant systems a Notice of Award (NoA) to your authorized official. We will email you if your application is disqualified or unsuccessful.

The NoA is the only official award document. The NoA tells you about the amount of the award, important dates, and the terms and conditions you need to follow. Until you receive the NoA, you have not received an award. Project costs that you incur before you receive a NoA are at your risk.

If you want to know more about NoA contents, go to [Notice of Award](#) at ACF's website.



Step 5:

Submit Your Application

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Application submission and deadlines

Deadlines

Optional notice of intent

Due on May 13, 2024.

Application

Due on June 12, 2024.

- For electronic submissions, the due time is 11:59 p.m. Eastern Time (ET).
- If you receive an exemption from electronic submission, the due time is 4:30 p.m. ET. See [exemptions for paper submissions](#).

Grants.gov creates a date and time record when it receives the application. If you submit the same application more than once, we will accept only the last on-time submission.

The grants management officer may extend an application due date based on emergency situations such as documented natural disasters or a verifiable widespread disruption of electric or mail service.

Submission methods

Grants.gov

You must submit your application through Grants.gov unless we give you an exemption for a paper submission. See [get registered](#).

For instructions on how to submit in Grants.gov, see the [Quick Start Guide for Applicants](#). Make sure your application passes the Grants.gov validation checks. Do not encrypt, zip, or password protect any files.

See [Contacts and Support](#) if you need help.

Issues with federal systems

If you experience a systems issue with Grants.gov or SAM.gov, please refer to ACF's [Policy for Applicants Experiencing Federal Systems Issues](#).

Exemptions for paper submissions

We need to give you an exemption before you can apply on paper. See the [ACF Policy for Requesting an Exemption from Required Electronic Application Submission](#). Once we have approved your exemption, download your forms package under the “Package” Tab in Grants.gov.

To submit your application, mail it to:

FVPSA Specialized Services for Abused Parents and Their Children (Demonstration Project)

Attention: Jan-Sheri Morris

Switzer Building 330 C Street, SW

Washington, DC 20201

The requirements include:

- Print your application and all copies one-sided.
- Applicants must submit one original and two copies of the complete application, including all standard forms and OMB-approved forms.
- You must submit the original and both copies in a single package. If you plan to submit more than one application under this NOFO or others, you must submit them separately. Clearly label each package with the NOFO title and funding opportunity number.
- Your authorized organization official must sign the application. One application copy must include an original signature.

Other submissions

Intergovernmental review

You will need to submit application information for intergovernmental review under Executive Order 12372. Under this order, states may design their own processes for obtaining, reviewing, and commenting on some applications. Some states have this process and others don't.

To find out your state's approach, see the [list of state single points of contact](#). If you find a contact on the list for your state, contact them as soon as you can to learn their process. If you do not find a contact for your state, you don't need to do anything further.

This requirement never applies to American Indian and Alaska Native tribes or tribal organizations.

Optional notice of intent

We ask that you let us know if you plan to apply for this opportunity. We do this to plan for the number of expert reviewers we will need to evaluate applications. You do not have to submit a notice of intent to apply.

Please email your notice to FamilyViolenceDivision@acf.hhs.gov. In your email, include:

- The notice of funding opportunity number and title
- Your organization's name and address
- A contact name, phone number, and email address

See the [deadline](#) for notices of intent.

Mandatory disclosure

You must submit any information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. See Mandatory Disclosures, [45 CFR 75.113](#).

Send written disclosures to ACF at:

Administration for Children and Families

U.S. Department of Health and Human Services

Office of Grants Management

ATTN: Grants Management Specialist

330 C Street, SW

Switzer Building

Corridor 3200

Washington, DC 20201

AND TO

The Office of Inspector General at grantdisclosures@oig.hhs.gov.

Application checklist

Make sure that you have everything you need to apply.

Component	How to upload	Included in the page limit?
<input type="checkbox"/> Table of contents	Use the Project Narrative Attachment form.	Yes
<input type="checkbox"/> Project summary	Use the Project Narrative Attachment form.	Yes
<input type="checkbox"/> Project narrative	Use the Project Narrative Attachment form.	Yes
<input type="checkbox"/> Budget narrative	Use the Project Narrative Attachment form.	Yes
<p>Attachments</p> <ul style="list-style-type: none"> <input type="checkbox"/> Indirect cost agreement <input type="checkbox"/> Proof of nonprofit status <input type="checkbox"/> Eligibility documentation <input type="checkbox"/> Organizational capacity supporting information <input type="checkbox"/> Third-party agreements <input type="checkbox"/> Letters of support 	Insert each in a single Other Attachments form.	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
<p>Other required forms</p> <ul style="list-style-type: none"> <input type="checkbox"/> Application for Federal Assistance (SF-424) <input type="checkbox"/> Budget Information for Non-Construction Programs (SF-424A) <input type="checkbox"/> Disclosure of Lobbying Activities (SF-LLL) <input type="checkbox"/> Key Contacts <input type="checkbox"/> Grants.gov Lobbying Form <input type="checkbox"/> Project/Performance Site Location(s) (SF-P/PSL) 	Upload using each required form.	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>



Step 6:

Learn What Happens After Award

In this step

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Post-award requirements and administration

Administrative and national policy requirements

There are important rules you'll need to follow if you get an award. You must follow:

- All terms and conditions in the NoA
- The rules listed [45 CFR part 75](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards in effect at the time of award and any updates
- The HHS [Grants Policy Statement](#) (GPS). This document has terms and conditions tied to your award. If there are any exceptions to the GPS, they'll be listed in your NoA
- All federal statutes and regulations relevant to federal financial assistance, including those highlighted in [HHS Administrative and National Policy Requirements](#). See also ACF [Administrative and National Policy Requirements](#)
- [45 CFR Part 87 Appendix A, Equal Treatment for Faith-Based Organizations](#)
- Applicable program statute and regulations at [FVPSA, 42 U.S.C. §10412\(b\) of the FVPSA](#).

Reporting

If you are successful, you will have to submit financial and performance reports. To learn more about reporting, see [Reporting](#) at the ACF website.

Performance report: Required semi-annually

Financial report: Required semi-annually

NOTE: Consistent with the Paperwork Reduction Act (PRA) of 1995 (44 U.S.C. §§ 3501-3521), OFVPS will not conduct or sponsor, and a person is not required to respond to, a collection of information covered by such Act, unless it displays a currently valid OMB control number.

Nondiscrimination and assurance

If you receive an award, you must follow all applicable nondiscrimination laws. You agree to this when you register in SAM.gov. You must also submit an Assurance of Compliance (HHS-690). To learn more, see the [Laws and Regulations Enforced by the HHS Office for Civil Rights](#).



Contacts and Support

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Agency contacts

Program

Jan-Sheri Morris

Phone: 202-480-1328

Email: Jan-Sheri.Morris@acf.hhs.gov

Grants management

Janice Realeza

Phone: 215-861-4007

Janice.Realeza@acf.hhs.gov

Grants.gov

Grants.gov provides 24/7 support. You can call 1-800-518-4726 or email support@grants.gov. Hold on to your ticket number.

SAM.gov

If you need help, you can call 866-606-8220 or live chat with the [Federal Service Desk](#).

Reference websites

- [U.S. Department of Health and Human Services \(HHS\)](#)
- [Administration for Children and Families \(ACF\)](#)
- [ACF Funding Opportunities Forecasts and NOFOs](#)
- [ACF How to Apply for a Grant](#)
- [ACF Property Guidance](#)
- [Grants.gov Accessibility Information](#)
- [Code of Federal Regulations \(CFR\)](#)
- [United States Code \(U.S.C.\)](#)
- [Office of Family Violence Prevention and Services](#)

Paperwork Reduction Act disclaimer

As required by the Paperwork Reduction Act, 44 U.S.C. 3501-3521, the public reporting burden for the project description (project narrative, line-item budget and justification) is estimated to average 60 hours per response, including the time for reviewing instructions, gathering, and maintaining the data needed, and reviewing the collection information. The project description information collection is approved under OMB control number 0970-0139, which expires March 31, 2026. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.