

## SYNOPSIS

SUBSTANCE ABUSE AND MENTAL HEALTH SERVICE ADMINISTRATION  
FY 2021 National Child Traumatic Stress Initiative – Category III  
Community Treatment and Service (CTS) Centers

**FOA No:** SM-21-010

**CFDA No:** 93.243

**Due Date:** February 12, 2021

**Total Funds Available:** \$25,000,000

**No. of Awards:** 62

**Estimated Award Size:** Up to \$400,000/yr.

**Length of Award:** Five years

**Eligibility:** Domestic and private non-profit entities, Federally recognized tribes, Urban Indian Organizations

**Match Requirement:** None

**Other Requirements:**

1. Must provide evidence that purpose is consistent with existing priorities of applying entity.
2. Each mental health service provider organization must have at least two years of experience (as of the due date of the application) providing relevant services (official documents must establish that the organization has provided relevant services for the last two years;
3. Each mental health service provider organization must comply with all applicable local (city, county) and state licensing, accreditation, and certification requirements, as of the due date of the application.

**Required Components:**

1. SF-424
2. SF-424A, Sections A-E
3. Project Narrative (not to exceed 10 pages single spaced) and Supporting Documentation
4. Budget Justification and Narrative
5. Attachments:
  - a. Letters of Commitment from any organization participating in project
  - b. Data Collection Instruments/Interview Protocols
  - c. Sample Consent Forms
  - d. Letter to the SSA if applicable
  - e. Non-Federal Funds Match Certification Letter
  - f. Strategic Plan, Needs Assessment or Priority Letter
- g. Confidentiality and SAMHSA Participant Protection/Human Subjects Guidelines. This is a required attachment.

**Submission Requirements:** Must be submitted through eRA Commons

**Purpose:** The purpose of this program is to provide and increase access to effective trauma-focused treatment and services systems in communities for children and adolescents, and their

families who experience traumatic events throughout the nation. **NOTE:** Geographic distribution will be a key factor in funding applications for this program.

**Required Activities:**

- Provide outreach and other engagement strategies to increase participation in, and access to, trauma treatment and services; and prevention services for children and adolescents, and their families who have experienced traumatic events, including natural and technological man-made disasters (e.g., bridge collapses; dam failures; industrial, maritime, and aviation accidents).
- Provide direct evidence-based mental disorder treatment and services, including screening, assessment, care management, therapy, and prevention for diverse and at-risk children and adolescents. Treatment must be provided in outpatient, day treatment (including outreach-based services) or intensive outpatient, home-based, or residential programs.
- Provide services to populations of child-serving service systems, such as child welfare, child protective services, law enforcement and courts, and the juvenile justice system, on trauma-informed practices using your expertise or Network resources at the local, regional, or state levels.
- Collaborate with NCTSI - Category II, Treatment and Service Adaptation (TSA) Centers to develop, advance, or adapt interventions to improve engagement and outcomes for traumatized youth.
- Implement a project evaluation including process and outcomes evaluation to be submitted to SAMHSA by the end of the project period.

**Allowable Activities:**

- Develop and implement tobacco/vaping cessation programs, activities, and/or strategies.

**Other Expectations:**

- If your application is funded, you will be expected to develop a behavioral health disparities impact statement no later than 60 days after your award.
- Tribal applicants are encouraged to briefly cite the applicable TBHA foundational element(s), priority(ies), and strategies that are addressed by their grant application. The TBHA can be accessed at <http://nihb.org/docs/12052016/FINAL%20TBHA%2012-4-16.pdf>.
- Recipients must utilize third party reimbursements and other revenue realized from provision of services to the extent possible and use SAMHSA grant funds only for services to individuals who are not covered by public or commercial health insurance programs, individuals for whom coverage has been formally determined to be unaffordable, or for services that are not sufficiently covered by an individual's health insurance plan. Recipients are also expected to facilitate the health insurance application and enrollment process for eligible uninsured clients. Recipients should also consider other systems from which a

potential service recipient may be eligible for services (for example, the Veterans Health Administration or senior services), if appropriate for and desired by that individual to meet his/her needs. In addition, recipients are required to implement policies and procedures that ensure other sources of funding are utilized first when available for that individual.

- SAMHSA’s services grants are intended to fund services or practices that have a demonstrated evidence base and that are appropriate for the population(s) of focus.
- SAMHSA encourages all recipients to address the behavioral health needs of returning veterans and their families in designing and developing their programs and to consider prioritizing this population for services, where appropriate.
- All SAMHSA recipients are required to collect and report certain data so that SAMHSA can meet its obligations under the Government Performance and Results (GPRA) Modernization Act of 2010. You must document your plan for data collection and reporting in Section E: Data Collection and Performance Measurement.

**Narrative:** May not exceed ten single spaced pages. You must label each section, and subsection, of the narrative according to the questions asked.

Section A: Population of Focus and Statement of Need (15 points – ~1 page)

1. Identify and describe the proposed geographic catchment (s) where the project will be implemented and the population(s) that will be impacted by the infrastructure development in the targeted systems or agencies. State applicants must identify at least two local jurisdictions where the SOC approach will be implemented
2. Document the need for an enhanced infrastructure to increase the capacity to implement, sustain, and improve effective mental health services in the proposed catchment area that is consistent with the purpose of the FOA. Include information on the service gaps and other problems related to the need for infrastructure development. Identify the source of the data.

Section B: Proposed Implementation Approach (35 points – ~5 pages)

1. Describe the goals and measurable objectives (see Appendix D) of the proposed project and align them with the Statement of Need described in A.2. Provide the following table:

Number of Unduplicated Individuals to be Served with Grant Funds					
Year 1	Year 2	Year 3	Year 4	Year 5	Total

2. Describe how you will implement the Required Activities as stated in Section I.1.
3. Provide a chart or graph depicting a realistic timeline for the five years of the project period, showing dates, key activities, and responsible staff. These key activities should include the requirements outlined in Section I.1. [Note: Be sure to show that the project can be implemented and service delivery can begin as soon as possible and no later than four months after grant award. The timeline must be part of the Project Narrative. It must not be placed in an attachment.]

### **Section C: Proposed Evidence-Based Service/Practice (25 points ~ 2 pages)**

Identify the Evidence-Based Practice(s) (EBPs) that will be used. Discuss how each EBP chosen is appropriate for each population(s) of focus and the outcomes you want to achieve. Describe any modifications that will be made to the EBP(s) and the reason the modifications are necessary. If you are not proposing any modifications, indicate so in your response.

### **Section D: Staff, Management, and Relevant Experience (15 points – ~ 1 page)**

1. Describe how your organization has established clinical expertise and evaluation experience in the field of trauma-related mental disorders. If you are partnering with other organizations, identify the organizations and describe their experience with similar projects and their specific roles and responsibilities. If applicable, Letters of Commitment from each partner must be included in **Attachment 1** of your application. If you are not partnering with any other organization(s), indicate so in your response.
2. Provide a complete list of staff positions for the project, including the Key Personnel (Project Director) and other significant staff members. Describe the role of each, their level of effort, and qualifications, including their experience providing services to the population(s) of focus and familiarity with their culture(s) and language(s).

### **Section E: Data Collection and Performance Assessment (20 points – ~ 1 page)**

Provide specific information about how you will collect the required data for this program and how such data will be utilized to manage, monitor, and enhance the program. In addition, discuss your plan for completing the required evaluation of the program.