

**SYNOPSIS**  
**INDIAN HEALTH SERVICE**  
**Tribal Self-Governance Planning Cooperative Agreement**

**Due Date:** October 28, 2020

**Available Funding:** \$600,000

**Average Award Amount:** \$120,000

**Period of Performance:** One year

**Type of Award:** Cooperative Agreement

**Eligible:** Must be a tribe or tribal organization; tribal resolution; three years of clean audits

**Cost Sharing:** None

**Purpose:** to provide resources to Tribes interested in entering the TSGP and to existing Self-Governance Tribes interested in assuming new or expanded PSFAs to complete a planning phase including legal and budgetary research and internal Tribal government planning and organizational preparation relating to the administration of health care programs.

**Cooperative Agreement Details:** HIS will provide a description of PSFAs and associated funding formulas and methodologies related to determining Tribal shares; will meet with grant recipients to provide program information and discuss methods currently used to manage and deliver health care; will identify and provide statutes, regulations, and policies that provide authority for administering IHS programs; and, will provide technical assistance on the IHS budget, Tribal shares, and other topics as needed.

**Content and form of application:**

1. Abstract
2. SF-424
3. SF-424A
4. SF-424B
5. Project Narrative (Not to exceed 10 pages, single spaced, 12 point font)
  - a. Program Information – limit 4 pages
    - i. Needs – identify need for assistance and how the Cooperative Agreement will benefit the health activities of the Tribe
    - ii. Program Planning and Evaluation – limit 4 pages
      1. Program Plans –
        - a. Objectives, Work Plan and Approach to achieve the following:
          - i. Research and analyze the HIS budget to gain thorough understanding of funding distribution and determine which PSFAs the Tribe will assume
          - ii. Establish a process to identify PSFAs that may be incorporated into current programming;

- iii. Determine the Tribe's share of each PSFA and evaluate the current level of health care services being provided
    - iv. Describe how objectives are consistent with the purpose of the program, needs of people to be served, and how they will be achieved within the timeframe. Identify expected results, benefits and outcomes to be derived from each objective and how they will be measured.
  - b. Organizational Capabilities, Key Personnel and Qualifications
  - c. Define Evaluation Criteria
- 2. Program Report – limit 2 pages
  - a. Describe major accomplishments over the previous 24 months
  - b. Describe major activities over previous 24 months
- 6. Budget Justification and Narrative (not to exceed five pages)
- 7. One-page Timeline Chart
- 8. Tribal Resolution
- 9. Letters of Support (optional)
- 10. Biographical sketches for all Key Personnel
- 11. Contractor/Consultant resumes of work qualifications
- 12. Disclosure of Lobbying Activities
- 13. Certification regarding lobbying
- 14. Indirect Cost Agreement
- 15. Organizational Chart
- 16. OMB Financial Audit documentation (if applicable)