

## **SYNOPSIS**

### **NABDI Grant**

**Due Date:** September 15, 2020

**Award Ceiling:** \$75,000

**Award Floor:** \$25,000

**Cost Sharing:** No

**Number of Awards:** 20-25

**Multiple Applications:** Yes

**Purpose:** To provide grant funding to retain consultants to perform feasibility studies of economic development opportunities located in an Opportunity Zone. Feasibility studies will empower Tribes to make informed decisions regarding their economic futures. Feasibility studies may concern the viability of an economic development project or business or the practicality of a technology a Tribe may choose to pursue in an Opportunity Zone. These studies will also address how a proposed economic development project, business, or technology can attract investment from an Opportunity Fund, which is an investment vehicle set up either as a partnership or corporation, for investing in eligible property or businesses located in an Opportunity Zone.

A complete NABDI funding request must contain the following three components:

- SF 424
- Project Narrative; and
- One page project budget
- Critical Information Page
- Tribal Resolution

In addition, where applicable, the NABDI funding request must contain a description of the consultant(s) the tribe or entity wishes to retain, including the consultant's technical expertise, training, qualifications, and suitability to undertake the feasibility study or prepare a long-term, reservation-wide economic development plan. This may be included as attachment and will not be counted toward the 15 page limitation for the Statement of Work.

### **Mandatory Components**

#### **Project Narrative:**

The Project Narrative must not exceed 15 pages. At a minimum, it should include:

- A technical description of the project and, if applicable, an explanation of how the proposed new study does not duplicate previous work;
- A description of the project objectives and goals;

- Deliverable products that the consultant is expected to generate, including interim deliverables (such as status reports and technical data to be obtained) and final deliverables (the feasibility study); and
- Resumes of key consultants and personnel to be retained, if available, and the names of subcontractors, if applicable. This information may be included as an attachment to the application and will not be counted towards the 15-page limitation.

In addition, where applicable, the Project Narrative Attachment Form, referenced below, must contain a description of the consultant(s) the applicant wishes to retain, including the consultant's contact information, technical expertise, training, qualifications, and suitability to undertake the feasibility study. This may be included as an attachment to the Project Narrative and will not be counted toward the 15-page limitation.

**Budget:**

The budget should consist of a one-page, detailed budget estimate in Excel format with applicable attachments listed below. The budget must identify the amount of grant funding requested and a comprehensive breakdown of all projected and anticipated expenditures, including contracted personnel fees, consulting fees (hourly or fixed), travel costs, data collection and analysis costs, computer rentals, report generation, drafting, advertising costs for a proposed project and other relevant project expenses, and their subcomponents.

- Travel costs should be itemized by airfare, vehicle rental, lodging, and per diem, based on the current Federal government per diem schedule.
- Data collection and analysis costs should be itemized in sufficient detail for the IEED review committee to evaluate the charges.
- Other expenses may include computer rental, report generation, drafting, and advertising costs for a proposed project.

**Critical Information Page:**

Applicants must include a critical information page that includes:

- Project Manager's contact information;
- DUNS number;
- An active Automated Standard Application for Payment (ASAP) number;
- Counties where the project is located; and
- Congressional District number where the project is located.

**Tribal Resolution:**

Applicants must include a Tribal resolution issued in the fiscal year of the grant application, authorizing the submission of a FY 2020 NABDI grant application. It must be signed by authorized Tribal representative(s). The Tribal resolution must also include:

- A description of the feasibility study to be developed; and
- An explicit reference to the Project Narrative being submitted.